

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

Corrie Campbell, Staush Gruszynski
Tom Katers, Kathy Lefebvre, John Van Dyck

EDUCATION & RECREATION COMMITTEE

THURSDAY, May 5, 2016

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street, Green Bay**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Election of Chair.
- IV. Election of Vice Chair.
- V. Set date and time for regular meetings.
- VI. Approve/Modify Minutes of April 6, 2016.

Comments from the Public

1. Review Minutes of:
 - a. Library Board (March 17, 2016).
 - b. Neville Public Museum Governing Board (April 11, 2016).

Communications

2. Communication from Supervisors Nicholson, De Wane and Vice Chair Lund re: Requesting an update/presentation from Brad Toll, Visitor Convention Bureau, and Mayor Schmitt on bookings, revenue gain or loss and why there isn't an escalator in the KI Center. *April Motion: That Brown County and the Visitors and Convention Bureau send a letter to the City of Green Bay addressing the escalator issue and ask for a response and that this communication is placed on the May Ed & Rec agenda for an update.*
3. Communication from Supervisor Hoyer re: Requesting a full accounting of attendance numbers for the past 3 full fiscal years for the Brown County Veteran's Arena. *April Motion: Hold for one month.*
4. **Resch Centre/Arena/Shopko Hall** – Complex Attendance for the Brown County Veterans Memorial Complex for March 2016.

Park Management

5. Park Budget Status Financial Report for March 2016: Unaudited.
6. Discussion re: parking issues at Fonferek Glen.
7. Park Attendance and Field Staff Reports for March 2016.

8. Assistant Director's Report.

NEW Zoo

9. Budget Status Financial Reports for December 2015 and March 2016: Unaudited.
10. Director's Report and ZOO Monthly Activity Reports.

Golf Course

11. Golf Course Budget Status Financial Reports for February and March 2016: Unaudited.
12. Superintendent's Report.

Library

13. Library Budget Status Financial Report for March 2016: Unaudited.
14. Library Director's Report.

Museum

15. Museum Budget Status Financial Report for March 2016: Unaudited.
16. Museum Director's Report.

Other

17. Audit of bills.
18. Such other matters as authorized by law.
19. Adjourn.

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION AND RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education and Recreation Committee** was held on Wednesday, April 6, 2016 at the Southwest Branch Library, 974 9th Street, Green Bay, Wisconsin.

Present: Chairman Van Dyck, Supervisor Kaye, Supervisor Katers, Supervisor Campbell, Supervisor Gruszynski
Also Present: Brian Simons, Lori Denault, Curt Beyler, Scott Anthes, Neil Anderson, Matt Kriese, Beth Lemke, Brad Toll, Beth Ulatowski, Christine Hull, Supervisor Lund, Supervisor Erickson, Steve Corrigan, Kathy Ambrosius, Rob Antonneau, other interested parties.

I. Call to Order.

The meeting was called to order by Chairman Van Dyck at 5:30 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of March 3, 2016.

Motion made by Supervisor Katers, seconded by Supervisor Kaye to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

At this time Chair Van Dyck thanked the Committee for allowing him to serve as Chair and said it has been a privilege and an honor. He also congratulated Supervisor Katers and Supervisor Hoyer on their landslide victories as well as congratulating the other Committee members on their re-election to the Board.

Van Dyck continued by thanking Supervisor Kaye for his service both on the County Board and on the Ed and Rec Committee and noted that he has been instrumental in getting the addition to the Southwest Library done. Van Dyck said that two things his father taught him many years ago were integrity and respect, and although he and Supervisor Kaye did not always agree, they were able to agree to disagree with respect for one another and he felt very privileged to have served with Supervisor Kaye. This was followed by a round of applause and cake and ice cream was served.

Supervisor Kaye thanked those in attendance for their support and noted that when he first got on the Board he served on the Public Safety Committee and he was happy to now have had the chance to serve on the Ed and Rec Committee. He said that all of the departments and Committees are doing a great job and it was his privilege to serve.

Van Dyck also thanked the Southwest Branch for hosting tonight's meeting and he encouraged everyone to take a walk around and look at the new addition. Supervisor Campbell also thanked the supervisors who supported the addition to the Southwest Branch, especially Supervisors Lund and Erickson who were in attendance at this meeting. She also wished to thank Supervisor Zima and Supervisor Hoyer for their efforts.

Kaye also thanked all of the Supervisors for their support and indicated that it was a group effort that everyone worked on, including County Executive Troy Streckenbach and his staff and Director of Administration Chad Weininger and his staff.

Comments from the Public. None.

1. **Review Minutes of:**

- a. **Comprehensive Outdoor Recreation Plan Citizen Advisory Committee (February 23, 2016 & March 15, 2016).**

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

- b. **Library Board (February 18, 2016).**

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

- c. **Neville Public Museum Governing Board (February 8, 2016 & March 14, 2016).**

Motion made by Supervisor Katers, seconded by supervisor Kaye to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Golf Course

2. **Golf Course Budget Status Financial Report for December, 2015 (unaudited).**

Golf Course Superintendent Scott Anthes provided updated figures, a copy of which are attached, and pointed out that revenues for the golf course in 2015 were \$1,055,000 and total expenses were \$924,000 leaving a profit of \$130,000, but these figures are unaudited at this point. Anthes continued that funds available at the beginning of 2015 were -\$372,000 and at the end of 2015 they were -\$252,000 so they made up \$120,000. He also noted that during that period the golf course also purchased \$132,000 of capital equipment. These purchases include a Bobcat, a trailer, fairway mowers and a new hot water heater for the clubhouse.

Motion made by Supervisor Kaye, seconded by Supervisor Gruszynski to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

3. **Superintendent's Report.**

Anthes reported that the golf course is not open yet. It was close to opening towards the end of March but then there was snow and rain which prevented the opening. Historically the golf course opens around April 10 and Anthes is hopeful that the course will open this year around April 14 or 15. He continued that they have removed the stumps and are also clearing out brush. The course accessories are painted and ready to go and the pro shop is now open six days a week.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Museum

4. **Museum Budget Status Financial Report for December, 2015.**

Museum Director Beth Lemke indicated that there was not a shortfall for 2015. As they talked about last month, the donations came in under budget and although public charges were under, there were savings in personnel. Lemke continues to closely monitor the financials and noted that the January and February reports were not ready at the time she sent financials to the County Board Office, but looking at the expenses they normally have in the first part of the year, they are still doing well for the beginning of 2015.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

5. **Museum Director's Report.**

Lemke referred to the information contained in her report in the agenda packet and said that they have done a lot of community partnership collaborations. Attendance in March was good due to the way spring break was scheduled in the Green Bay and De Pere school districts. The social media contest with the feline exhibit did really well and Lemke noted that at the tail end of the month when they had the architecture out and were building Life and Death at Fort Howard they still had good day time visitation because of spring break. She is optimistic that March is okay revenue-wise and April is starting off good as well.

Lemke continued that the RFP for the visitor experience is complete but no contract has been issued yet. There were 10 firms interested and four that submitted and it looks like the consensus came to a firm from southern Wisconsin and Lemke also noted that that firm should come in under budget. She anticipates starting work in May and the work should be done in October.

The parkaeology program that was joint with the Parks Department was a sold out program and it was exciting to see and there are plans to continue on with joint programming between the Museum and the Parks.

Lemke continued that the members and donor reception for the Life and Death at Forward Howard exhibit will be held on April 13. She said the exhibit would not be possible without a huge number of community collaborations such as Heritage Hill, Brown County Library's History Department, Bay Port High School and the University of Chicago. This is the first exhibit in the size space it will be in and Lemke said that there are nine people on the org chart working to get this exhibit complete. She is proud of her staff and their teamwork in getting this exhibit ready.

There will be a public archaeology event on May 20 and 21 on Brent Weycker's private property. The content and research and data that is captured at that event will drive some of the exhibit programming for the year. Lemke also noted that Frank Hermans of Let Me Be Frank Productions will be working with the Museum on a local history performance that will benefit the Museum.

A ribbon cutting for the Museum's newest sculpture will be held on May 5, 2016. The sculpture is done and is currently being weathered. There will be a social media campaign to help name the sculpture which was created by a Green Bay artist using repurposed Green Bay materials.

Lemke continued that the Museum will be opening an exhibit almost every month between now and July and she is excited about all of them. She provided a copy of the most-recent *Musepaper*, a copy of which is attached.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Communications

6. **Communication from Supervisor Clancy re: Wrightstown Boat Launch – have signage telling boaters that after launching, their vehicles and trailers must be parked in the upper level of the park. Referred from March County Board.**

Assistant Park Director Matt Kriesie showed a map of the area around the boat launch to the Committee. He said that Brown County manages and maintains a portion of the park and the Village of Wrightstown manages the other portion. Currently all of the boat landing users park in the 12 spots right next to the boat launch and the cars park in another area. This communication is asking that signage be added to tell boaters that after launching, their vehicles and trailers must be parked in the upper level of the park and Kriesie assumes that what Supervisor Clancy means is on the Village of Wrightstown property. Van Dyck indicated that that was also his understanding and asked Kriesie if there had been any complaints and/or discussions with the Village of Wrightstown. Kriesie responded that no conversations have been had with Wrightstown but he did acknowledge that there is a shortage of parking at this boat launch as well as at all other County boat launches.

Kaye indicated that he had talked to Clancy about this and Clancy said there is a lot of congestion near the boat launch which prevents others from coming in to launch their boats and he would like to see some signage to say once someone has their boat in the water they should get out of the area to allow others to get in to put their boats in. Kriese indicated that there was a boat prep area with room for about three vehicles and boats. Kaye asked if Kriese thought there was a lot of congestion and Kriese said that during the weekends, especially on holiday weekends all the spaces are full and people park in other areas, including along the roadway. Kriese said that the boat launch gets checked several times each weekend. Kaye said that Clancy felt if signage was put up and people do not obey the signs they should be cited. Kriese responded that he would like to get some input from Supervisor Clancy on this before his department incurs costs for signs.

Katers indicated that expansion of this area has been looked at in the past. He said he worked on some design layouts a number of years ago that expanded the area a little bit and would have added 5 – 8 stalls and asked if there was any reason that it wasn't followed up on. Kriese said he recalled that the price tag was too high. Supervisor Gruszynski felt that if there would be interest in having people park in the upper lot, starting the conversation with Wrightstown now would make sense to keep things moving along.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to direct staff to discuss this issue with the Village of Wrightstown. Vote taken. MOTION CARRIED UNANIMOUSLY

At this time Chair Van Dyck indicated that he would like to skip ahead to Item 8 in case there was anyone in attendance regarding Item 8.

7. **Communication from Supervisors Nicholson, De Wane and Vice Chair Lund re: requesting an update/presentation from Brad Toll, Visitor Convention Bureau, and Mayor Schmitt on bookings, revenue gain or loss and why there isn't an escalator in the KI Center. *Referred from March County Board.***

Supervisor Lund indicated that Supervisor Nicholson was concerned that business was being lost due to the fact that there is not an escalator in the KI Center. Lund said it seems like the County, being a fiscal agent of this, should have been involved in the design of the building. He said that if it was not for Brown County, the addition would not have happened. At this time Lund asked for Brad Toll to give a report on this.

Brad Toll, President of the Convention and Visitors Bureau (CVB), addressed the Committee. He said that the Sales Director Beth Ulatowski does most of the talking to convention planners and he introduced her to the Committee. He also introduced General Manager of the Hyatt Hotel, Christine Hull, Sales Manager Katie, Mr. Wolf from the Restaurant Association and Mr. Olejniczak from the Lodging Association. Toll said the building has been very popular and is absolutely gorgeous. He hears over and over how beautiful it is, especially the sight lines towards the river and bay which do a great job of showing off the city. He said it is important to understand that they typically sell to larger businesses and larger conventions that block rooms at six or more hotels. These are the events the CVB becomes very involved with. Toll noted that there are weddings and more local events booked as well that the CVB does not become so involved with.

Beth Ulatowski shared some numbers with the Committee. She said the CVB has been involved with 28 groups that have been booked at the KI Convention Center since it opened in September and this amounted to 35,326 room nights. The economic impact of this is \$24,540,000. Ulatowski said the KI is a great facility to sell and she agreed with Toll that it is a gorgeous building and people really do like it. There is a large group coming in in April with well over 1,000 people worth almost \$800,000 and following that a group of about 1,300 will be coming in. Ulatowski will receive feedback from these groups, but she is anticipating that everything will go very well.

Toll said that with regard to the letter sent to Board Chair Moynihan by the WCA that indicated concerns about the lack of an escalator, they learned about the views of the WCA about a month and a half ago. The WCA was concerned about the age of some of the attendees. Toll noted when you move a group of over 1,000 people from one area of the convention center to another area, it is not just about physical ability; it is also about the flow and timing. If a meeting planner is used to doing a 15 minute break and then going into another educational session, if the 15 minute breaks need to be longer to allow enough time to move people, at the end of the day you literally lose enough time that could have been used for another session. Toll said they work with groups to find which groups the escalator is an issue for. He said they had a youth group in in January and it made

absolutely no difference that there were steps, but they are learning that the lack of an escalator is becoming an issue with some of the groups that come in. Most of the competitive buildings in Madison, Milwaukee and Wisconsin Dells do have escalators.

Christina Hull reiterated that the center has been very successful. She cannot share figures because they are a public traded company and she is not allowed to share numbers. She said they have increased their trips to Madison to visit the associations and try to gain new business for the center. With regard to the stairs, they are currently working on something where they will put signage at the bottom showing how many calories are burned by using the stairs to make it more of a positive. They sell the center by trying to make it a positive. Toll added that from the CVB standpoint, they are charged with selling the facilities that the community has. He does wish there was an escalator in the building but since there is not, they are going to do their very best to find the business that will love the building as much that they do the way it is and that will not have a major issue with a lack of escalator, but they do see the lack of the escalator as a problem for some groups. Toll continued that all of the planners know each other and they invite planners from other areas to come and tour the building and see the community which typically sells very well.

Campbell asked how we got to a point where there is not an escalator for the money that was put into the facility. Ulatowski responded that the CVB was not aware that there was not an escalator. She said when they received the blueprints, she looked at them and contacted the architect to find out about the escalator. Ulatowski expressed her opinion that there should be an escalator several times. Toll added that the CVB was not brought into that process until the blueprints were there. He said they began trying to sell the facility when they found out funding was in place so they could get groups in right away when it was done. Toll said when they saw there was no escalator it was a concern because all of the competition has them. He felt there was a feeling from the architect that for the size of the building and the capacity of the building an escalator was not necessary. Toll said they disagreed but they were not designing the building. Campbell said that at the County level money was being given but Lund noted that the County was not involved in the design of the building. Campbell felt that this was pretty short-sided. Lund said he does not know what can be done as a County but suggested that this be sent to staff for options. Campbell asked if there were any contingencies on the money the County gave but Lund was not aware of any.

Gruszynski asked Ulatowski if she had any idea of what the economic impact would be for the building if an escalator would be added; in other words, how many more bookings an escalator would leverage. Toll responded that they could say that the economic impact from the WCA would have been about \$1,329,000. Katers asked what the cost to have an escalator installed would be but Toll did not know. Hull said it would have to be determined where an escalator could be located, such as doing an outside escalator that would go directly to the second floor that could be connected by a breezeway or something. She also noted there has to be enough room for a machine room for the escalator. The first step would be to have a study done to see if an escalator is even a possibility. Campbell felt that the City of Green Bay should fund a study.

Erickson felt the number one question is how many groups will not come back because there is not an escalator. He said it sounds like a good amount of groups are being booked, but he is aware that the WCA passed on it because of the lack of escalator and he wondered how many other groups who have been here will not return because of the lack of escalator. Toll said they do not have an answer for this. With regard to the group that was here at the beginning of December, the next opportunity to serve them is 2019 and the group is not in the position of making that decision yet. Toll said they will absolutely pursue the group and try to get them back, but he did note that the group did express concern about the flow but he was not sure if it was made clear enough that it was a big enough issue for them not to return. Toll noted that he is hopeful that the flow goes well with the group coming up in two weeks and they will ask for feedback from the group while they are here to get a good feel. He said there is another group that is looking at the convention center but they are waiting to hear how the first one goes before they commit. Erickson asked if Toll holds exit interviews and Toll said that they do have exit interviews as well as surveys and they also work very closely with the Hyatt staff to do what they can to make the groups happy and want to come back. Ulatowski added that groups are always willing to talk.

Van Dyck thanked those who came on behalf of this communication. He said that this is a bit awkward in that he does not know that this issue should reside with this particular Committee, given the fact that Brown County does not really have any jurisdiction over the facility. He understands the concern of wanting to know what is going on

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since the County invested money in the facility, but beyond that, as far as doing studies on escalators, he did not think that Brown County would be spending money anytime soon to fund a study or put an escalator in the building. He asked Toll if he is at a position at this point to recommend that an escalator be added or that it is an issue for the building. Katers added that there obviously have been some concerns and frustrations on this and maybe it should be brought up with the City and specifically the Mayor. Toll responded that it is excess hotel tax that is coming from the initial 8% that was paying the bonds on the Resch Center and the convention center and there is now some excess and those are the dollars that were pledged to cover the new bonds on the convention center. When the study was done, Toll helped with the CVB data base with the kinds of groups that they thought were low hanging fruit and the WCA was absolutely one of those groups and seeing the letter that they were not interested was very disappointing. He said that there are some other Wisconsin associations that have not committed that they really thought they would have. Toll also noted that if the Appleton building is put together and contains escalators, he would be very nervous.

Van Dyck reiterated asking Toll if he would be comfortable penning a letter stating that in his opinion the lack of escalator is having a negative impact. Van Dyck felt the best the County Board could do with this, and he fears that this could be a long discussion at the next Board meeting, is state back to the City that we are requesting or recommending that a study be done based on the money that the County has invested in the facility and based on the information from the CVB that a study should be done to consider an escalator. Toll said that if there are issues with the next big group coming in, then he is there. If there is an issue with flow, then he would say that there is an issue that needs to be addressed. If both large groups come in and say there are no issues and everything was fine then WCA may be one that is out of the ordinary. Toll's gut feeling, however, is that that is probably not the case and said that the bigger the group is the more people you are trying to move at one time and pushing them into a funnel slows it down. Lund said it should be remembered that there is a Green Bay presence on the Board and with the County being the fiscal agent for this facility he felt it would behoove the Board to bring up the problem if the CVB thinks there is a problem. He said we do not want to have a facility that is under-utilized because it is not real accessible and he wished he would have known that was going to be a problem when the facility was being built. Campbell asked if there were any interest groups with this project and Lund stated that there were not. There did not appear to be any stakeholder meetings during the project. Katers asked what City departments were the head of this. Toll said that he knew that the City Planning Department and Rob Strong were very involved in it. Hull noted that they are currently booking events for 2016, 2017, 2018 and 2019, but the question is what will happen after that. Campbell felt that as the fiscal agent for the project, Brown County should send a strong letter to the City. Gruszynski felt since there are already some numbers of the economic impact of what has been potentially lost, having the Board with the VCB pen a letter to the City of Green Bay saying we strongly urge some action on this issue is the direction to go. He did not think we needed to wait two weeks for another convention to come in to start the process. Campbell agreed.

Ron Antonneau indicated that there is study money that could be made available for a study if the County and City would work together. He said that unless there is real commitment to fix the problem, it is not worth spending money on a study. Campbell asked where the study money would come from and Antonneau said that it could come from the stadium district. Van Dyck concurred with Antonneau and said that the majority would say that it was rather short-sided not to put an escalator in and there should probably be one in the facility so it would not be too difficult for a study to come to the same conclusion. He said the other part of the issue is who would pay for the escalator. Steve Corrigan noted that the footprint for an escalator is much larger than that of a stairs and there also needs to be a mechanical room underneath the escalator and it would probably not be possible to simply replace the stairs with an escalator. Corrigan said he has not been in the facility, but he felt that creating an escalator area and providing the escalator service to make it work with the existing flow is the first thing that should be determined. He said any study should focus on where the escalator would be possible, rather than if it was needed.

Gruszynski felt a letter to the City stating that both the County and VCB feel that the lack of an escalator is a problem should be the first step. Van Dyck said it seems like the VCB would have a better feel for how large this issue is in a few weeks and he would like to see the VCB come back to the May Ed and Rec meeting since Supervisor Nicholson was not able to attend this evening's meeting. In addition, Van Dyck would like to strongly suggest that the City of Green Bay have some representation here as was included in the communication. He felt that between the letter going out and the further experience that the VCB will have in a few weeks, they could update the initial letter and he would like to see this held for 30 days.

Katers added that earlier it was discussed whether the Ed and Rec Committee should be handling this and to some degree he agreed with this. He said that there are several City Council members on the County Board and he would like to see, along with everything that has been discussed here, a presentation at the full County Board since the entire Board has a stake in this since the Board voted to put money towards the project. He said he would like this presentation to take place in April if it can be put together in time or in May. Lund added that because the April meeting is a day meeting, it may be easier for people to attend to discuss this. Van Dyck agreed with Katers on this. A suggestion was also made to make contact with the engineer who designed the building to see how an escalator footprint would fit into the building. It was felt that the designer and builder should be involved in this and give their input. Van Dyck agreed but he hesitates on who should take the lead on this. The County does not own the facility and therefore he does not know that the County has any jurisdiction to proceed. Further, Van Dyck did not know if it was the County's place to call up the architects and ask for comments as that may give the indication that the County is going to lead the charge to put an escalator in the building, but this is the furthest thing from Van Dyck's mind. He felt the City was involved in designing, planning and building this and if it is screwed up, the City needs to figure out how to fix it.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell that Brown County and the Visitors and Convention Bureau send a letter to the City of Green Bay addressing the escalator issue and asking for a response and that this communication be placed on the May Ed and Rec agenda for update. Vote taken.
MOTION CARRIED UNANIMOUSLY

8. **Communication from Supervisor Hoyer re: requesting a full accounting of attendance numbers for the past 3 full fiscal years for the Brown County Veteran's Arena.**

Van Dyck indicated that he received an e-mail from Ken Wachter earlier in the day regarding Item 8, a copy of which is attached, that indicated that he was not prepared for this meeting as he had not heard about it until that morning.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to hold for one month. Vote taken.
MOTION CARRIED UNANIMOUSLY

9. **Resch Centre/Arena/Shopko Hall – Complex Attendance for the Brown County Veterans Memorial Complex for February, 2016.**

Motion made by Supervisor Campbell, seconded by Supervisor Katers to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Park Management

10. **Parks Budget Status Financial Reports for December, 2015 and February, 2016 (unaudited).**

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

11. **Discussion re: Fairgrounds infield work timeline in relation to future master plan.**

Van Dyck said the reason this item is back on the agenda is because part of the money that was set aside back in December was for not only the infield work, but also for the trail to Ashwaubomay Park. Van Dyck said that the motion made on this was as follows: *Motion made by Supervisor Van Dyck, seconded by Supervisor Campbell to put \$300,000 into a Capital Improvement Fund for purposes of capital improvements/fairground renovations and/or plans at the fairgrounds and to direct the County Executive to approach the Stadium District Board for funds for an overall Master Plan for the area, and to request some type of matching funds from the Fair Board with a deadline of Feb 29, 2016.*

Campbell noted that the above motion does not make mention of the trail and Van Dyck added that it also does not specifically address the infield work. Campbell would like the Committee's input on this because it was originally that there was a big sinking hole in the middle of the fairgrounds and that was the problem to be solved, but now it seems that it is about a trail. Van Dyck said that Campbell's point that it was all for the infield

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is as invalid as the trail being in there because the motion does not address what Campbell is asking about. Campbell said her point is valid and she understood that it was for the infield. Van Dyck said that he understood it to be for several projects, including the trail.

Van Dyck continued that Kriese is bringing this back because in discussions with the Village of Ashwaubenon it would appear that at this particular point they are not in favor of the trail. Campbell did not think this was a good characterization and noted that nobody from Ashwaubenon is here to speak to this. Van Dyck indicated that he spoke with Mike Aubinger recently on this and Aubinger was quite adamant that Ashwaubenon was not in support of the trail where the County proposed it. He said that Ashwaubenon wanted the trail around the river, but were not necessarily in favor of turning the park into a parking lot for the fair or the fairgrounds and therefore the feedback was that Ashwaubenon wanted further study in regard to what the overall plan for the area was. Van Dyck continued that Kriese is bringing this back for conversation and it is not as if we cannot proceed with the infield work, however, given the fact that parking at the fairgrounds was also an issue that was supposed to be solved by the connecting trail and that appears to be dead for the time being it does not solve the parking issue at the fairgrounds. If we proceed with the infield work, we still run the potential of although improving the infield that we could still rut the infield up with parking cars on it during the fair.

Kriese thanked Fair President Steve Corrigan and Fair Manager Kathy Ambrosius for attending this meeting. He said that the reason he is bringing this back is because the motion related to capital improvements, trails and planning work. The County Executive will be seeking funding for a master plan with Ashwaubenon and De Pere. Kriese said his take on this was that the master plan was originally going to be holistically looking at the Brown County property, but now that Ashwaubenon and De Pere are on board we will be looking at trail connectivity and how to have joint agreements with Ashwaubenon and De Pere. He cannot speak for either of these municipalities because they are not present, but Kriese indicated that he has had some talks in the last several weeks. Kriese continued that working with the Fair Board, trail work and infield work was moving ahead, but then one of the municipalities showed a little bit of resistance and indicated that they were not in favor of doing this until there is a plan in place. Kriese said this is now being looked at jointly and he noted that this is a 135 acre complex, but if we only look at Brown County, we are looking at 35 acres. He continued that this is a unique situation and he would like to see some progress on getting a plan put together that could suit the needs of the property. Kriese is not saying that 100% of a plan would be funded, but at least making progress toward getting portions of it funded and making sure that we have everyone from De Pere and Ashwaubenon on board would be beneficial. Kriese said that he did a little back pedaling on this when he learned that there was resistance from one of the municipalities.

Van Dyck read the following portion of the minutes from the October, 2015 Ed and Rec meeting related to this matter:

Fixing the drainage problem would optimize the parking and mid-field space where the 26% of the property was currently unusable. He (Corrigan) could not predict if revenues would increase from these improvements although there was potential for it. The main question was if the potential of the increase in revenue would be worth the expense of fixing the drainage in the field. Corrigan informed that drain tiling had been done in 2006 on the De Pere property where they now had zero problems with parking and events.

Corrigan informed that they were proposing to strip the top soil, regrade the entire site to come up with the proper drainage pattern, border the perimeters of the athletic areas with gravel where heavy traffic went, re-spread the top soil, use clay under the grass. A picture of the north road in its current state from lack of drainage was provided. A total for their proposal came out to \$342,362.50 with 5% contingency of \$17,113.13. They needed to put in permanent concrete barricades around the motor sports area to meet safety requirements that would cost about \$16,800, excavating for track was \$32,500. With the lack of grand stand their expenses for bleacher rental was \$17,000 for the fair. One of the biggest complaints during fair week was lack of seating.

They would gravel a new road on the west side of the pulling track which would cost \$14,396 to maintain an emergency route for fire rescue on the grounds. This gave them the chance to utilize the south and north gates for emergencies. Corrigan added a water main and had all new fire hydrants down the midway but they would like to see a new water main installed at the end with a new fire hydrant at the cost of \$15,000.

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They would also like to run some power and lights down there at the cost of \$21,000. Total cost of that area would be \$109,584 with a 5% contingency. The grand total with contingency would be \$479,478.83. There was a separate number for the walking trail from Ashwaubomay Park to the Brown County property.

60 golf carts would be used to transport people from the park to the property which added a considerable amount of parking for events. It would also be wide enough for emergency vehicles. A copy of the estimated costs were handed out and based on Corrigan's expertise. They went out and talked to excavating firms to come up with the budgeted amount with a few assumptions. Public works came up with cubic yards and trail numbers. The asphalt, landscaping, fencing, engineering, and permits would all come out to about \$74,770 for the trail. Eliminating the asphalt and downgrading to fine grade stone for a year or two would bring the cost down to \$60,877. Total package would equal \$540,000. This trail would mainly be used to promote larger events so the gates would not be open to the public all year round. The Fair Board currently had established \$251,000 saved up, he did need to get direction from their Executive Board on how that will be used.

Van Dyck said what he read was the presentation by Mr. Corrigan, all inclusive of all of those items and from there the discussion went to how much the Committee wanted to set aside and where the funds would come from. The funds were all inclusive of that particular group of items. Corrigan said that that was a fair statement with the exception that trail numbers were established by Brown County Public Works.

Van Dyck continued that the engineering study had been ordered for the excavating. Kriesie confirmed this and said they are working together with Mau and Corrigan to see what the infield can look like. He said that he is not stopping the process, but at the same time, if the plan continues and there becomes some positive development later where this could go in a different direction, then maybe the grading can be held off for a year for further developments. If there are no new developments with the other municipalities, then Kriesie felt the infield should be done. At this time, without knowing anything about the plan, it is unknown and that is why he brought this forward.

Gruszynski asked Kriesie to talk about why the plan being proposed would be different than the other plans that had been done before but never used. Kriesie responded that the plan being proposed will involve both Ashwaubenon and De Pere. He noted that the Brown County property is roughly 35 acres, De Pere has roughly 15 acres and Ashwaubenon has roughly 80 acres. Kriesie continued that he did not know what the involvement of the other parties would be. He noted that he is not opposed to the infield grading and acknowledged that it needs to be done. Kriesie continued that we are looking at 135 acres and it is often said that land is a problem on that property. A lot of properties around the fairgrounds have been looked at for potential purchase and working with the partners of Ashwaubenon and De Pere may result in a different look. Kriesie said that the goal is not turning anyone's park into a parking lot, but he would like to work together and have some partnerships with the municipalities for the first time. This is what would make this plan different. Kriesie noted that in reviewing some of the other plans, some of the De Pere ones were done by Park Directors who have moved on. He said some of the plans were quite grandiose, but that is not what he intends.

Katers asked Kriesie if he felt any of the other communities would put money towards this and Kriesie responded that he did not know. For the plan itself, it may only be a potential rec trail added along the river that provides connectivity. Campbell stated that Ashwaubenon had completed their plan and that is what it is. Kriesie said that maybe the municipalities do want some skin in the game and Troy Streckenbach can find this out when he goes out for funding. He added that there is \$300,000 in the fairground improvements that was designated for improvements, planning, etc. and some of that could be used for planning. Corrigan added that the Fair Board committed \$140,000 to this as well.

Corrigan said they brought the water and grade issue up 13 years ago. The infield is not a level surface and it is not good for green grass events or parking. There are a lot of wasted areas for parking because of ditches. This conversation was set aside and tabled with the possibility of acquiring property around the fairgrounds that could be bought and developed for possible camping, but more likely a large parking lot. That has been researched and brought before the Board and it has been turned down and does not look like something that is going to happen now or in the immediate future. Corrigan continued that they then worked within the

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guidelines that they have and they set out with a new planning approach looking at how to improve the fairgrounds overall. He said the track does need to be moved because the fair's motor sports are very successful. Corrigan continued that when he refers to a permanent track he means it is permanent to the sense that it will be there in the future. If in the future the track has to be moved, it could be moved. His experience has been that the fair has worked very well with the City of De Pere in the past. He said that the De Pere boat landing that was built recently is not going anywhere. There are also nesting eagles on the fair property as well that need to be considered. Corrigan said they have improved what they could improve by drain tiling and it has worked very well.

Corrigan continued that the master plan may show something developed along the riverfront on the Brown County fair property and then there would need to be discussions about not having a fair due to lack of property. He noted that it would cost \$10 million dollars to relocate the fairgrounds. Corrigan respects the thoughts of Ashwaubenon and Brown County of creating a walkway along the riverbank but he said that this is a long ways from being approved. All they are asking is to do the infield work and then make the connecting trail from the fair property to Ashwaubomay Park. Corrigan said that the trail would cross Leonard Street. He noted that one of the property owners has space to park about 100 cars and if the trail was developed to Leonard Street, Corrigan felt that they could pick up the property for that 100 car parking. This is not definite, but the property owner seemed very positive.

Corrigan said that they have been working on risk assessments for lightning, heavy winds, thunderstorms, active shooters and train derailments. He said that they ran into a brick wall with regard to the train derailments because both of the entrances to the fair go right towards the railroad tracks. If a train would derail a little more to the north, it would close off the only entrance to Ashwaubomay Park. For these reasons, Corrigan looks at the trail as more of a benefit to the County emergency service protocol to be used in evacuations.

Corrigan continued that they can continue with the draining and move forward. Van Dyck asked if the track has to be moved if the infield work is done. Corrigan responded that there is currently a temporary track which would be there to be able to book motor sports events and is usable at any time. Van Dyck asked if the track was in the money or not. Corrigan said that originally the fair offered to move the track at their own expense because the Hmong community was supposed to be coming up with some substantial funding to build green space. The fair stepped aside to allow that funding because they thought that that funding could be used for the drain tile and grading. The fair said that their responsibility would have been to move the track, fund it and take care of it, but this has shifted gears and now they are looking at the infield and the track as one project by a joint effort between Brown County, Parks and the Fair Association. Ambrosius added that they were looking at the entire grading plan and reconstructing the track and that should have been done last year. Kriese stated that that is how the whole project got started. Ambrosius said they were going to fund it and noted that the fair has a lot of bargaining power with a lot of their partners. The fair does not have to go out and get bonded people to do the work for them so it is very cost effective. Ambrosius continued that it did not make sense to do a beautiful grading plan for a portion of the property and leave the rest of it sit and that is why they came back and said they need to do the whole things. She added that it will also be beneficial in that they will be able to have a lot more parking. They have also had a meeting of residents to remove a berm and there was no negative feedback. This benefits a lot of people and Ambrosius also indicated that they can use the soil which they really need. Corrigan noted that they would pick up about 100 additional parking stalls where the berm is. He also said that they need the dirt to have enough fill to do the grading.

Van Dyck said when he drives past the fairgrounds, the green space at the front end of the property seems to be very under-utilized. He felt it was the most visible part of the fairgrounds and asked if there would be an opportunity to move the amusement stuff to the front area and utilize that area. Corrigan said that they used that area 13 years ago, but equipment was getting stuck. He said that there are a lot of things they have to be concerned about with larger events and what is going on in today's world. He continued that the flow was intended to be the exhibits, and then the kiddy land, then the nonprofit exhibitors, then the food area and the heavy power rides in the rear. They try to segregate the fair by family values. He said that there would be possibilities of bringing something like a big ferris wheel or something else up front for a landmark. He noted that the veterans use a large part of that area and the rest is used for parking. Ambrosius said if the

track or amusements were put in that area, there would be concerns with congestion in bringing vehicles in the north gate to get to a tent up front.

Kriese noted that he is not against the grading and acknowledged that it needs to happen. All he is saying is that he would like to work with the municipalities and get a plan rolling and if there is no interest from the municipalities by summer, then he thinks we should get the master plan rolling. Campbell asked Kriese what he could see changing between now and summer and Kriese said that he does not know since they have not had any meetings on this. Campbell said that she is not sure there is resistance on the trail from Ashwaubenon's standpoint, but there needs to be details worked out so Ashwaubomay does not become a parking lot. She continued that Ashwaubenon is not resistant to a trail and she has been an advocate for a trail, however she felt that this was a separate issue and is obstructing the process that has been set in motion and she does not know what might change in the next three months. Van Dyck clarified that there is resistance to the trail in the area it was proposed. Lund said he would not worry so much about the trail at this time. There is grading that needs to be done and he felt that it should be done this year. Lund has been an advocate for the fairgrounds for 14 years and if it wasn't for the Board members that said the fair had value, a former County Executive would have gotten rid of the fair. Lund felt that the County should make a strong statement that the grading should be done this year. He felt that the trail is ancillary to what the real issue is. He is not against the trail, but he is for getting the work done as he felt it shows a good faith to the municipalities that Brown County is investing in the area and making the fairgrounds better over the years.

Corrigan said the fair does not object to the master plan or the trails along the river as a Fair Association and they do not object if the plan comes back to a grandiose environment in the area. In reality, when it all does get presented to the County, Corrigan felt that the County needs to decide how to move forward. The fair needs to operate what they have and protect what they have. If the County decides on the master plan, part of it needs to be what to do with the fair. Corrigan said it keeps getting to be a bigger and bigger discussion that he does not want to drag out forever. Kriese responded that said he is not looking for something grandiose, he wants to be realistic with the barns and things like that. Corrigan said that doing something with the buildings does not affect the drainage to which Kriese agreed and reiterated that he is not opposed to the grading.

Gruszynski asked what the timing on the grading is. Ambrosius responded that the timeline originally was that the trail would go in and be completed in the July, 2016 timeframe. Because of all of the events held at the fairgrounds, they would not do any grading until after Labor Day and then it would have to go like clockwork to get it done before winter so that grass can be grown in the spring. She said that the Fair Board is selfish for the fair, but all of the money being put in is for the betterment of the grounds and all of the activities held at the fairgrounds. Gruszynski did not understand what the beef is. He thought Kriese should be able to go ahead and meet with the municipalities and get their input. The plan to grade can still move forward after Labor Day. He felt that the grading plan should stay in place but Kriese be given the flexibility to continue talking to the communities about moving forward with the plan. Ambrosius said that they cannot wait until August to give the go ahead and still expect the grading to take place in September. Kriese noted that he is continuing to work on the plans with Mau on the grading and noted that no progress has been slowed down. Corrigan said the timeline he is looking at is to approve the engineering drawings by the second week in May. Then they would have to put an RFP together and get bids for the different phases of the process and approve the bids. Corrigan said that the contractors should be booked by the end of July so they can get the fairgrounds on their schedule. Gruszynski said that all Kriese is asking for is a month or two to continue to work with the municipalities. Kriese agreed and said that he has no intention of holding up the infield work. He just wants to continue working with the master plan and working with the municipalities to see what the whole complex can be.

Katers said that when this was first brought up last year it started with master planning. Kriese responded that the infield grading is what was brought up and it was indicated by several of the Supervisors that they would rather see the plan move forward. Katers said there is \$300,000 set aside and the cost to do the grading is \$342,000. It was indicated that that was the best guess estimate. Katers said that what is needed for the master planning is funds and he asked if funding was being asked for tonight. Kriese said no because they can use some of the funds that are set aside for master planning, but they want to go out for grants. Corrigan is opposed to this because he came in with a structured proposal for infield grading only; not an idea

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for a grandiose plan. They came in with one portion and said what they needed to complete that portion. Money was allocated for this and Corrigan felt that they should be able to move forward based on that information. If a plan needs to be put together, he felt that funds should come from other mechanisms, not taken out of his project. Van Dyck re-read the original motion on this and indicated that the planning piece of it was to attempt to get it from the Stadium District Board.

Van Dyck said he understood the concept of trying to bring all of the parties together given that there is a convoluted breakup of the property. He agreed that if we are going to get the infield done this year, we need to keep moving along. Corrigan felt that they should still be able to get some good competitive bids for the fall. Kriese said the project will take a few weeks for earth moving and they would also have to do some testing on the berm to be sure that there is no arsenic. Van Dyck asked if the Park Department will facilitate the bidding process or if Public Works would be doing it. Corrigan said it was his understanding that the money was allocated to be overseen by the Parks Department and the Fair Association can go out and get the bids under the guidance of the Parks Department. He was of the impression that this was going to be a Parks Department project. Corrigan said they have retired engineers and construction workers available to donate their time to be project managers. Corrigan said this will be treated as a major project and they have the expertise available within their group and he was hopeful that this did not have to be burdened down with the typical channels of bidding, etc. because that all adds cost that they feel is unnecessary. He continued that Mau will be providing the guidance and signing off on the project. Corrigan said the checks and balances are in place. Van Dyck responded that while he appreciated that, that is not what was approved. Corrigan said that Director of Administration Chad Weininger said previously that part of the \$300,000 could be used for the project and the Fair Association could administer it. Lund said this would have to be referred to staff to see if this is possible. Kriese added that this has already been discussed with Corporation Counsel and he is awaiting final word from them, but it was noted that Corporation Counsel is currently understaffed. Van Dyck advised Corrigan that this will have to be investigated further because the way that the funds were approved, they are set aside in a fund and getting the money out of the fund and into the hands of what is going to be considered a private funding is above what this Committee can determine but there was a good chance that this would have to go through the County's bidding process. Lund added that there are set statutes by the State on construction.

Corrigan said that tonight he would like to know that the funds that were allocated are to be used for his infield project and not pirated for master planning. Van Dyck said that that was never the intention. The question was if we should wait for a larger plan before anything was done or whether we do some part of the plan at this time. Van Dyck recalled that moving ahead with the infield work was approved several months ago. Van Dyck does question the trail and thought there may be a bit of time to wait on that to get a better feel. He hesitates on the trail because if the trail is run to a certain point and then Ashwaubenon gets their act together with the whole thing along the river, we do not necessarily want to do both. Van Dyck thought the project should be looked at on a larger scale.

Gruszynski asked Kriese if he felt a motion to move forward with the infield work this year would tie his hands for working with the other municipalities on a future master plan. Kriese did not think it would tie his hands and he is hopeful that they can continue looking at things as one property. He said that the infield needs to be done and he wants to make sure things are done in the right order. Kriese is fine with getting the infield done this year.

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to proceed with the infield work in 2016. Vote taken. MOTION CARRIED UNANIMOUSLY

12. **Discussion re: Future maintenance and insect/pest treatment along trails and in parks.**

Van Dyck said he brought this forward because living along the Fox River Trail, he is aware that there are a number of areas where water sits and it is a mosquito haven. He wants to know whether or not the Parks have ever looked into any type of treatment options that may be available to treat areas with these situations. The maintenance piece of this comes in in trying to support the bikers on the paved portion of the trail and Van Dyck asked if the Parks have ever considered taking a sweeper down the trail in the spring to get rid of winter debris. Kriese responded that Parks used brooms when the trail first opened in 2001 but now they use a turbine blower

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to clear the trail. They blow the trails three times a week to keep them as clear as possible. Kriese said that currently they are struggling in getting seasonal staff on board for various reasons, including the pay rate. He said that they currently have three seasonals on board but they should be at about 20, so until there is more staff, maintenance will be a little bit delayed. Kriese was hopeful that they could get to blowing the trail in the next week or so and it should get rid of most of the debris.

With regard to the ditching, anything that runs into any tributary or navigable stream is considered wetlands and cannot be treated. Ditches that just sit isolated are not considered wetlands and could be treated. Kriese said that he did check with the State about this and the State advises against all chemical treatments along state trails and in state parks. That is not to say that it cannot be done, but they would need certain applicator licenses and contract it out. Corrigan noted that they spray the fairgrounds and the chemicals they use are very expensive.

No action taken.

13. Request for fee waiver for Green Bay Chapter Trout Unlimited for use of the Reforestation Camp Pines Shelter.

Gruszynski said that he is very happy to serve on the Board of the Green Bay Chapter of Trout Unlimited and the organization gives almost 100% of their funds back to the cold water resource throughout the region. They also do a ton of restoration work on streams in the area as well as a lot of work in partnership with the County. Gruszynski will abstain from voting on this because he is on the Board, but he said it is a great organization and he is happy to support it.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to approve. Vote taken.

Ayes: 4

Abstain: 1

MOTION CARRIED UNANIMOUSLY

14. Discussion re: Camp Host at Bay Shore Park and Bike Rental programs; both will require a site/trail fee waiver.

Kriese said that in the essence of following through with County procedures, they are establishing a camp host site so they can have somebody to better the park experience at Bay Shore and allow staff to be able to focus on larger items than picking up litter and cleaning bathrooms and attending to the regular campers. They are in the process of establishing a policy on this at this time.

With regard to the bike rental program, they are working on a bike rental fleet at Reforestation Camp. They will be partnering with a bike contractor on a 50-50 basis. Kriese is asking for a fee waiver on the trail for people who rent bikes because he does not want people to have to pay a trail fee after paying to rent a bike.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to create a site waiver for the Camp Host at Bay Shore Park and trail fee waiver for the bike rental program at the Reforestation Camp. Vote taken.

MOTION CARRIED UNANIMOUSLY

15. February 2016 park attendance and field staff report.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

16. Assistant Director's Report.

Kriese noted that in the last two weeks they had nine stories related to Parks through the *Press Gazette* and other news channels for a number of items. With regard to RV parking at the Fairgrounds, Kriese has been working with the Packers, VCB and Green Bay Transit and it looks like a new bus stop will be established at the BP station across the street from the fairgrounds to take campers to Lambeau Field. Season ticket holder packages will include information on camping at the fairgrounds and there will be some other marketing done on this as well. Campbell thanked Kriese for getting this done.

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Kriese continued that the parkaeology program, maple syrup program, blue bird house and bat house building programs along with the Wequiock Falls programs and several others are either done or finishing up soon.

Van Dyck mentioned the issues of finding seasonal workers Kriese talked about earlier and urged Kriese to look at the pay rate for next year to make it easier to find seasonal employees. Kriese said that he has already been talking with administration about this. Also, with regard to the maple syrup program, Van Dyck asked if the program was maximized and Kriese said that they have the simplest method of collecting and boiling sap and it is designed that way to prove the point that someone can go to a hardware store and get supplies to make a tablespoon of maple syrup themselves. This year they made about 9 gallons of syrup which goes right back to the kids in the program.

Van Dyck mentioned Fonferek Glen and said that maybe additional parking options should be added to the agenda to discuss any options there may be. A brief discussion was held regarding the parking issue and Kriese said that when the gate is installed, they will be adding eight feet of gravel on one side of the driveway which will provide some additional parking.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

NEW Zoo

17. Director's Report and ZOO Monthly Activity Reports for April, 2016.

Zoo Director Neil Anderson said that December financials will be included in next month's packet, but he said they had a great year and the numbers look fantastic. Anderson also noted that they recently went to the Stadium District and asked for funds for the new prairie grassland exhibit that he talked about at a prior meeting. The exhibit will include underground tunnels to view the badgers and prairie dogs. The Stadium District pledged \$60,000 towards the exhibit. Another private donor added \$10,000 and Ben Schenkelberg is doing the architectural work and his donation is about \$5,000 so they only have about \$25,000 left to raise for the exhibit. It should take about three months to get the exhibit built. The conceptual plans are done and Schenkelberg is working on the architectural portion at this time.

Anderson continued that the Zoo Society raised funds for the entrance doors to the Visitor Center. There was no power assist features on the doors and through a donation of about \$50,000 they will be adding power assist doors throughout the building. The front entrance doors will also be made wider to take larger strollers.

Anderson also spoke about the river otters that were born on March 11. This was the first time ever that river otters were born at the zoo. There are four pups and they should be out on exhibit in the next few months. The otters were about five ounces when they were born and they are now up to about 1.5 pounds.

Anderson passed out updated revenue numbers for March, a copy of which is attached. He also talked about the Eggstravanzoo which was held on the Saturday following a large snowstorm. The event was attended by about 1,700 and although parking was a concern, the flow was good and there were no problems. Overall attendance for 2016 is up which is a nice trend. Anderson also noted that gift shop numbers are up and he attributes that to the gift shop being fully stocked after the renovations.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Library

18. Library Budget Status Financial Report for December, 2015.

Motion made by Supervisor Katers, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

19. Update re: Balance of 425 Bonded Funds.

Van Dyck provided the Committee with a communication from Chad Weininger which is really a communication from bond counsel that will for the most part negate Item 20 on this agenda, a copy of this communication is attached. Library Director Brian Simons said that the communication clearly states that the money that was bonded was specific to the Central Library and what is left is \$623,450.35 and that is what is available or spending, but Simons said that it has to be spent on the Central Library. He said that they were looking for this answer for quite some time. The bond money would have to have County Board approval. Lund asked what the money will be used for. Van Dyck responded that there are no plans for the money at this time. He explained that there was a concern on the part of the Library Board that the money was going to expire so at the last meeting the Library Board advanced a motion to spend that money on priorities that the library folks identified under the assumption that the funds could be used for that. They did not have this opinion at the time that the Library Board met so subsequent to that approval, the answer finally came from bond counsel which basically circumvents the items that were passed by the Library Board because very few of them had anything to do with the Central Library.

Simons said that this will be on the agenda at the next Library Board meeting and Board President Aubinger would like to discuss other possibilities as to what the funds could be used for. When we get to Item 20a, there is a possibility of using a portion of this for some enhancement of the project in Item 20a. Van Dyck said that he did not know if we can move fast enough on any Central Library projects under the guidelines of time and in that case, the money would go back against the bond. Campbell asked how fast we need to move and Simons said that the funds have to be encumbered by July 1. Simons added that any project would have to be bid out and the timeline is very tight. He said that one of the things mentioned by the Library Board was the bathrooms at the Central Library. Knowing that even if there is a full renovation to happen, it is still a number of years off so maybe funds could be used for something like that, but Simons does not see the possibility of putting together any extensive projects.

No action taken.

20. **Discussion and possible action to accept the Library Board Motion 3/17/16:**

"Motion by B. Nielsen, seconded by C. Bianchi, to remove the Ashwaubenon Branch roof addition from the bonded funds project list as there is an alternate process for this project - it is included in the 2017 capital bond schedule. Motion carried."

"Motion by D. Running, seconded by N. Jeske, to approve using the remaining bonded funds in the 425 account to pay for the proposed projects as presented except the Ashwaubenon roof, if allowed by the terms of the bond. Motion carried."

**Motion made by Supervisor Kaye, seconded by Supervisor Katers to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY**

20a. **Approve low bid for Central Library parking lot replacement (bid to be provided at meeting).**

Several documents were provided to the Committee, copies of which are attached. Simons said that this is a bit of a unique project because when they put the bid together they expected to be able to only afford asphalt and they were also instructed that they would have to move the transformer that is in the lot. Curt Beyler did some additional research and it was discovered that the transformer would not have to be moved which saved about \$30,000. With this savings, they also were able to get a bid for concrete, which has about double the longevity of asphalt. Simons said that the company Supervisor Katers works for was the company that was the low bid for the engineering and Katers was the person assigned to the project. Simons continued that when the bids came in, he was surprised to see that the asphalt bid was what it was but even more surprised and pleased that the concrete bid from Martell was about \$43,000 more than asphalt. Simons continued that asphalt could last 20 years and the total cost after 20 years with maintenance and sealing is \$138,832. The same period of time with concrete, and also maintenance that would be required, came in at \$138,516. The concrete would also have about 20 additional years of life. The 20 year annual cost for 20 year asphalt is \$6,942 and the same annual cost for concrete, because it lives so much longer, is \$3,752. Simons is bringing this all up because of the bids and secondly, because they would prefer the concrete because it lasts longer and in looking at the longevity projection concrete is actually cheaper over time. Finally, they do fall a little short because concrete was not the

original projections, but now that the ruling on the 425 funds, Simons would like to have \$16,916 from the 425 funds to do the parking lot in concrete.

Simons is looking for some kind of motion to approve the Martell bid contingent upon an additional \$16,916 being approved out of the 425 funds for this project. In the event this would not pass at County Board, he is looking to default to the Northeast Asphalt bid of \$91,345. Simons said it would be very, very difficult for him to come up with the \$16,000 out of the operating budget. The other option that Simons sees is the general fund. Van Dyck said that before any motion is made he would like to hear from Katers as he fears that this will be pulled apart at the County Board level. Van Dyck said that he seldom sees a concrete parking lot and he is not saying it will not go through, but he did feel that there would be questions and he would like to have some foundation.

Katers said that all of the area Kwik Trips are now using concrete. He said he is also starting to see concrete at medical offices and things like that because there are so many turn in and turn out maneuvers which are hard on asphalt. When the price is as close as Simons explained, it is because the asphalt supplier is not making any money on the asphalt end of it; it is because concrete is provided around the perimeter. Katers said for the small amount of money we are talking about, it is an absolute no brainer to go with the concrete. He did agree that those who look at things from a dollar figure may have some concerns. Katers said that he was very pleased with the low cost of the concrete because of the longevity of it. He said that in 20 – 25 years asphalt would have to be redone, but at the same time, the concrete would only be at half of its life.

Kaye said he supported the concrete wholeheartedly, but felt that there may be questions about using the county's asphalt. Katers said that there were reasons for this, one being the time. The county asphalt plant is unable to meet the necessary timeline. Simons added that with regard to the county asphalt, the estimate the Library received did not include many of the things such as draining tiles, additional catch basin, light pole bases and concrete aprons that were included in the Northeast Asphalt bid. For that amount, Simons felt that the Northeast Asphalt bid appeared to be the lower price. Lund felt that the concrete is nice and would be much cooler than asphalt in the summer because of its light reflective qualities.

Katers added that from the County Board perspective, it is hard for the Board to agree on spending money, especially for something like a parking lot. He felt that doing this right the first time with concrete is the most prudent way to go. Simons added that the company who has done the patching of the parking lot over the years has advised that they will no longer work on the parking lot.

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to approve the Martell Construction bid of \$134,490 with the contingency that the \$16,916 is added from the 425 fund and in the event this does not pass at the County Board that we revert back to and approve the Northeast Asphalt bid of \$91,345. Vote taken.

MOTION CARRIED UNANIMOUSLY

20b. Approve easement from WI Public Service related to central Library parking lot.

Documentation from WPS was provided to the Committee, a copy of which is attached. Simons said that the current wiring is 42 years old and WPS knows that the parking lot is going to be ripped up so now is the time to get this done.

Motion made by Supervisor Kaye, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

21. Director's Report.

Simons noted that the facility master plan will be wrapping up in mid-April. Some conferences that are going on have caused a slight delay. He said that the Southwest addition turned out very well and the furniture in it is representative of what is being done in the other branches. The Wrightstown branch should be getting their furniture soon followed by the East branch and then others as prioritized. The construction for the lower level at the Central Library will begin in April and wrap up in May. Simons also noted that the maker space is doing very well. The summer reading program has been rebranded and will include a lot more than reading. Additionally,

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they are piloting a program with Keller Elementary and they have been doing a lot of good work and have gotten in very good with the Green Bay Public Schools which has opened a lot of doors for more programming.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

22. **Audit of bills.**

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

23. **Such other matters as authorized by law. None.**

24. **Adjourn.**

Motion made by Supervisor Kaye, seconded by Supervisor Katers to adjourn 8:23 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

Therese Giannunzio
Transcriptionist

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **March 17, 2016 at 5:15 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: MIKE AUBINGER, CHAD BIANCHI, NATHAN JESKE, BOB NIELSEN, DAVID RUNNING, JOHN VAN DYCK, CHRISTOPHER WAGNER and JOHN VANDER LEEST

EXCUSED:

ALSO PRESENT: Brian Simons, Curt Beyler, Lori Denault, Sue Lagerman, and Emily Rogers (staff)

CALL TO ORDER

President Aubinger called the meeting to order at 5:15 p.m.

II. APPROVE AGENDA AND MINUTES

There were no changes to the agenda or minutes. **Motion** by J. Vander Leest, seconded by C. Bianchi, to approve the agenda and the February minutes. **Motion carried.**

III. COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC

None.

IV. LIBRARY BUSINESS

A. Technology Report Per BCTS, technology to test printing speed is slated for the third quarter of 2016. Chromebooks have been received and tested and will initially be used for Arduino programs, set up in a lab on the third floor of the Central Library. Mobile hotspots, funded by the Friends of the Brown County Library, have been introduced at East, Pulaski and Denmark branches and will be available for checkout. New Kindle Fires are being preloaded with titles in advance of checkout to patrons. They will be locked down. J. Vander Leest asked about replacement cost (~\$50.00) and if the library could ask for a deposit. By law, the library is unable to require a deposit. N. Jeske asked about tracking software. Staff does have the ability to shut down content which would make the tablet mostly unusable and the hotspots can be completely deactivated. Other questions were raised about insurance and loss. Many libraries have been circulating devices without a lot of trouble. C. Bianchi noted that this is the technology his generation is using. B. Simons commented that the packaging will include a very 'up-front' notice about price, consequence for late or non-return, etc. Each device will go through a thorough check-in process.

J. Van Dyck asked to consider agenda item V. Approve Electronic Device Use Policy since it relates to discussion on new devices. The 21 day loan period was decided upon to remain consistent with the current loan period of other library materials. The majority of items in the collection check out for 21 days. The Friends are paying for the mobile hotspot Wifi access which includes unlimited data. J. Van Dyck asked why the late fee was only 25 cents for Arduino kits and Kindles and suggested that the fee be increased because of the intrinsic value associated with devices. **Motion** by J. Van Dyck, seconded by J. Vander Leest, to approve the Electronic Device Use Policy as presented but changing the overdue fines on Kindles and Arduino kits to \$1.00 per day from \$0.25 per day. **Motion carried.**

B. Financial Manager's Report, Bills and Donations

There were no bills out of the ordinary. L. Denault reviewed the December, 2015 financials and donation report. **Motion** by J. Vander Leest, seconded by N. Jeske, to approve the December, 2015 financial report and the December, 2015 Gifts, Grants and Donations as follows:

Gifts & Donations

12/02/15	Friends of Brown County Library	234.79	Program Supplies
12/02/15	Allan & Darleen Kimber	20.00	Ashwaubenon Furniture
12/02/15	Ashwaubenon Friday Morning Optimist Club	250.00	Ashwaubenon Furniture
12/02/15	Don & Pat Jensen	100.00	Ashwaubenon Furniture
12/02/15	Ashwaubenon Lions Club	1,000.00	Ashwaubenon Furniture
12/02/15	Barbara Schaal	100.00	Ashwaubenon Furniture
12/02/15	Joyce Hannemann	100.00	Ashwaubenon Furniture
12/02/15	Mary L Johnson	100.00	Ashwaubenon Furniture
12/02/15	Anonymous	20.00	Ashwaubenon Furniture
12/02/15	Margaret Axelson	25.00	Ashwaubenon Furniture

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12/02/15	Sandra DeRuyter	25.00	Ashwaubenon Furniture
12/02/15	Robert and Barbara Winkler	25.00	Ashwaubenon Furniture
12/11/15	Joan Haworth	50.00	Ashwaubenon Furniture
12/11/15	Thomas & Janice Urquhart	25.00	Ashwaubenon Furniture
12/11/15	Lawrence & Christine Peterson	50.00	Ashwaubenon Furniture
12/11/15	Demco	105.65	Library Improvements
12/11/15	Green Bay Packers Foundation	3,000.00	1000 Books Before Kindergarten
12/11/15	Sherry Fuller - In Honor of Jay Robitshek	500.00	Value Line Database
12/16/15	Friends at Brookdale Apts. - In Memory of Jean Williams	75.00	Mystery Novels
12/16/15	Friends of Brown County Library	1,030.66	Garden Decorations
12/16/15	James & Dixie Tubbs	100.00	Ashwaubenon Furniture
12/16/15	Betty Bienash	50.00	Ashwaubenon Furniture
12/28/15	J.M. Kuskowski	15.00	Ashwaubenon Furniture
12/28/15	Rhoda Esson	500.00	Large Print Materials
12/28/15	Branch Buddies of the Brown County Library	474.74	Program Supplies
12/30/15	Dennis Keyzer	60.00	Ashwaubenon Furniture
12/31/15	Lisa Sanderfoot	100.00	Ashwaubenon Furniture
12/31/15	Margaret Franchino	100.00	Ashwaubenon Furniture
12/31/15	Life Meets Work/Jamie Leick	450.00	1000 Books B4 Kindergarten
12/31/15	Friends of Brown County Library	6,587.81	Program Supplies
12/31/15	Christensen Family-In Memory of Delbert "Barney" Christensen	75.00	Kress Adult Fiction Materials
12/31/15	Focus on Energy	561.00	Central Lighting
12/31/15	Anna Mae Petrusha	25.00	Book on CD
12/31/15	FBCL/Wrightstown Area Library Committee	7,996.31	Wrightstown Operating Exp.
12/31/15	Branch Buddies of the Brown County Library	64.00	Pulaski Program Supplies
12/31/15	Branch Buddies of the Brown County Library	75.00	Weyers-Hilliard Performer
	Ashwaubenon	106.90	Donation Box
	Bookmobile	6.22	Donation Box
	East	71.00	Donation Box
	Weyers/Hilliard	34.18	Donation Box
	Central	53.33	Donation Box
	Kress	46.88	Donation Box
	Pulaski	20.25	Donation Box
	Southwest	22.93	Donation Box
	Wrightstown	42.18	Donation Box
	Total Donations	\$ 24,473.83	

Federal & State Grants

12/31/15	Nicolet Federated Library System	\$ 130.00	Poverty Awareness Grant
12/31/15	Nicolet Federated Library System	300.00	Support Staff Grant
12/31/15	Nicolet Federated Library System	2,083.36	Technology Grant
	Total Grants	\$ 2,513.36	

Motion carried.

C. APPROVE 2015 CARRYOVER L. Denault presented a 2016 project report detailing carryover obligations totaling \$371,135 and leaving a remaining fund balance of \$271, 465. After discussion, **motion** by J. Van Dyck, seconded by C. Bianchi, to approve the 2015 carryover as presented. **Motion carried.**

D. FACILITIES REPORT C. Beyler reported that the bids were received for the Central Library lower level remodel and the general construction contract low base bid, totaling \$225,225, was from Zeise. The auditorium seating did not have to be bid due to the utilization of a UW contract with KI. The seating will include 5 spots with removable seating for wheelchairs and 4 seats with transfer arms for accessibility. A separate walk through for the hearing loop just took place. The estimated completion date for the remodel is May 16. The meeting rooms' Nano wall will be the last install. J. Van Dyck inquired about the budget and what had been bid so far. C. Beyler replied that we're very close to budget and there might be a further deduct in Zeise contract. Central Library parking lot bids for both asphalt and concrete should be posted Friday or Monday. M. Aubinger asked if there

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were any downtown projects to piggyback on. The intent is to try to schedule the lower level remodel and the parking lot at same time to reduce disruption of the library's day-to-day activity. If not May, than September. Two new trees will be planted to replace 4 aged trees. Green space is being minimized to increase parking stalls. The lot will gain 10 stalls and 2 motorcycle spots. D. Running asked about alternate parking for customers during this time. Different options are being explored. J. Van Dyck asked if the county was asked to asphalt. B. Simons reported that they were asked and while the time frame wasn't feasible, they are still welcome to bid on it.

The Southwest Branch addition may be complete by the end of the month. The punch list will need to be complete prior to opening. A grand opening will be scheduled once we know everything is in place – including the patio area.

- E. DISCUSSION AND POSSIBLE ACTION ON RANKED PROJECTS USING 425 BONDED FUNDS** M. Aubinger reported that Chad Weininger confirmed that there is a time period and specified guidelines for spending bonded funds. B. Simons commented that Chad requested a written opinion from bond counsel. If the library wants to get any projects done they need to get started. A ranked list of projects was reviewed. Multiple branch carpet replacement is a priority. There is a state contract for carpeting but limits selection and only allows for color choice. The payback on multiple branch lighting retrofit/replacement is 2 – 24 years. Average payback is 15 years (~\$10,000 per year). Approval from bond counsel is needed to spend the money. J. Van Dyck noted that a timeline exists but difficult to determine. The Board agreed to approve projects on the condition that the money has to be used to avoid penalty. Some projects will need design and engineering as next step.

Motion by B. Nielsen, seconded by C. Bianchi, to remove the Ashwaubenon Branch roof addition from the bonded funds project list as there is an alternate process for this project - it is included in the 2017 capital bond schedule. **Motion carried.**

Motion by D. Running, seconded by N. Jeske, to approve using bonded funds to pay for the proposed projects as presented except the Ashwaubenon roof, if allowed by the terms of the bond. **Motion carried.**

VI. OLD BUSINESS

None.

VII. NICOLET FEDERATED LIBRARY SYSTEM

A. APPROVE RESOURCE LIBRARY AGREEMENT (RLA) The only change was the removal of \$5,000 for back-up reference services. Everything else stayed the same. **Motion** by C. Bianchi seconded by N. Jeske to approve the 2016 Resource Library Agreement between Nicolet Federated Library System and Brown County Library. **Motion carried.** C. Wagner noted that all Brown County representatives are accounted for on the NFLS Board. The Brown County Library Board is still short a school representative or designee.

VIII. PRESIDENT'S REPORT

None.

IX. LIBRARY DIRECTOR'S REPORT

A. DIRECTOR'S ANNUAL REVIEW – DISTRIBUTION OF MATERIALS B. Simons' second six-month review is now one month past due. The materials from the first review were distributed to familiarize new board members with the process. Areas of growth would be evaluated now. Since the members of the Personnel Committee are no longer on the board, and it may be difficult for new board members to review progress. J. Van Dyck suggested to the chairman if it could be requested that the former personnel committee come back to conduct this review and help transition new board members and offer their recommendation. The director's review will be added to the May agenda.

B. Simons reported that the National Geographic film, "Gospel of Judas," was being challenged – not for removal but to be identified as graphic. Staff will review and a recommendation will be brought to board.

The second all-staff development day was held on February 26 and featured guest speaker Pat Wagner, a library communications expert. Great feedback was received from staff. B. Simons thanked the Board for allowing closure. The next all-staff development day is scheduled for May 20. The Bookmobile and Rover Reader will be at the Big Event for Little Kids in early April. The library has the opportunity to work with UWGB interns on a story corp project that collects oral histories. The Admin team had a phone call with HGA to start finishing touches. Another phone call is scheduled for March 22 to get more in depth. Jane and David (HGA) will attend April meeting to present the report. Related to outreach, Reach Out and Read is a national program where physicians take on the responsibility to ensure that all families understand the importance of literacy from birth to age 5. Two Rivers has successful partnership with Aurora. A couple youth services staff will visit Two Rivers to see how the program can be replicated in our area. There is a lot of evidence that prescribing reading and having books available accelerates literacy.

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The library is working with the Green Bay Area Public Schools on a Summer Reading pilot at Keller School. During the school's summer session, the Bookmobile and youth services staff will have a presence. Students will be able to participate in the Summer Reading Adventure, attend storytime and other programs on the Bookmobile and checkout books. Pre- and post- testing will take place to give hard, local data on the effects of summer reading.

C. Wagner echoed that summer reading programs are important. Middle class have means to maintain literacy skills. Those that don't read and maintain or increase their literacy skills fall behind. This has a cumulative effect.

X. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

None.

XI. ADJOURNMENT

Motion by J. Vander Leest, seconded by B. Nielsen, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 7:10 p.m.

NEXT REGULAR MEETING

April 21, 2016

Central Library

515 Pine Street, downtown Green Bay

5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

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NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, April 11, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Bernie Erickson, Tom Sieber, Erik Hoyer, Kramer Rock, and Sandy Juno
ALSO PRESENT: Kasha Huntowski, Lisa Zimmerman and Beth Lemke

CALL MEETING TO ORDER

1. Vice Chairman Erickson called the meeting to order at 4:30PM.
2. APPROVE/MODIFY AGNEDA

Motion made by Erik Hoyer and seconded by Tom Sieber to approve the agenda.
Vote taken. MOTION APPROVED UNANIMOUSLY.

3. *Edge of the Inland Sea* Visitor Experience Survey
Museum Director Lemke was happy to report that the review panel had a consensus decision on the vendor for Visitor Experience and Architectural Exhibition Master Plan. At the time of the meeting the fully executed contract did not have all of the signatures necessary to make the vendor public. Museum Director Lemke assured the board that she would share once the contract was fully approved. Work will commence at the beginning of May and a final report will be in hand by October 31, 2016. This exhibition master plan will support the Museum's Strategic Purpose of Bridging Communities and Connecting Generations.

Museum Director Lemke also informed the board that the survey they were going to participate in allowed for the continuation to gather stakeholder data for the vendor. The board then commenced in *The Edge of the Inland Sea* Visitor Experience Survey. Sheets were collected by Museum Director Lemke and data will be analyzed once the Neville Public Museum Foundation Board, Neville Public Museum staff and volunteers complete the survey.

Additionally, Museum Director Lemke mentioned two important dates to consider attending:
Wednesday, 4/13/16 Exhibit Reception – Life and Death at Fort Howard 6:00 – 8:00 p.m.
Thursday; 5/5/16 Press Conference for the new Mammoth Sculpture on the grounds – 11:00a.m.

Discussion ensued; staff was commended on the process and encouraged to continue capturing data to share with the board, full support of the project was noted.

2016 Governing Board Meeting Dates

Monday, May 16, 2016 *note date change per Chair Kuehn's request*

Monday, June 13, 2016

Monday, July 11, 2016

Monday, August 8, 2016
Monday, September 12, 2016
Monday, October 10, 2016
Monday, November 14, 2016
Monday, December 12, 2016

4. Such other matters as authorized by law:
Next meeting of the Neville Public Museum Governing Board will be **Monday, May 16, 2016 at 4:30pm.**
5. Adjournment. Motion to adjourn made at 5:30PM by Tom Sieber and seconded by Kramer Rock.
Vote taken. MOTION APPROVED UNANIMOUSLY



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 3/16/16
Request of Alderperson McHolson-Dewane-Lund-
Refer to: Ed + Rec

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Requesting an update/Presentation from
Brad Toll Visitor Convention Bureau - Mayor
Schmitt on ^{Revenue} ~~Bookings~~ ^{Gain or Loss} and why there isn't
an escalator in the KI Center.

Andy Wal
Thm J. L. Wan
Tom Rupp District 25

BOARD OF SUPERVISORS

Brown County



BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date:

3/16/16

Agenda No.:

(5a)

Motion from the Floor

I make the following motion:

~~Communication~~

Requesting a
full account of attendance numbers for the past
3 full fiscal years for the Brown County Veterans
Avenue.

to Ed + Rec Comm. Hce

Signed:

(Erik Hoyer)

District No.

District 4

(Please deliver to County Clerk after motion is made for recording into minutes.)

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX				
March-16	Date	Building	2016	2015
Beja Circus	March 3, 2016	ARENA	1158	N/A
Beja Circus	March 4, 2016	ARENA	2331	5492
Beja Circus	March 5, 2016	ARENA	6853	11094
Beja Circus	March 6, 2016	ARENA	4015	6219
WBAY Home & Garden Show	March 10, 2016	ARENA	616	849
WBAY Home & Garden Show	March 11, 2016	ARENA	754	643
WBAY Home & Garden Show	March 12, 2016	ARENA	1326	1624
WBAY Home & Garden Show	March 13, 2016	ARENA	1035	739
WBAY Pet Expo	March 18, 2016	SHOPKO	495	915
WBAY Pet Expo	March 19, 2016	SHOPKO	2198	4057
WBAY Pet Expo	March 20, 2016	SHOPKO	914	1477
Spa Sale		ARENA	N/A	150
WAMO Pool Tournament		ARENA	N/A	250
WAMO Pool Tournament		ARENA	N/A	600
WAMO Pool Tournament		ARENA	N/A	1250
WAMO Pool Tournament		ARENA	N/A	1250
WAMO Pool Tournament		ARENA	N/A	375
ARENA TOTAL			21,695	30,535
Arti Gras	March 5, 2016	SHOPKO	2493	2451
Arti Gras	March 6, 2016	SHOPKO	1664	1190
WBAY Home & Garden Show	March 10, 2016	SHOPKO	617	849
WBAY Home & Garden Show	March 11, 2016	SHOPKO	754	643
WBAY Home & Garden Show	March 12, 2016	SHOPKO	1327	1623
WBAY Home & Garden Show	March 13, 2016	SHOPKO	1036	738
WBAY Pet Expo	March 18, 2016	SHOPKO	496	915
WBAY Pet Expo	March 19, 2016	SHOPKO	2198	4057
WBAY Pet Expo	March 20, 2016	SHOPKO	914	1477
WI State Hunting Expo		SHOPKO	N/A	1050
WAMO Pool Tournament		SHOPKO	N/A	250
WAMO Pool Tournament		SHOPKO	N/A	600
WAMO Pool Tournament		SHOPKO	N/A	1250
WAMO Pool Tournament		SHOPKO	N/A	1250
WAMO Pool Tournament		SHOPKO	N/A	375
SHOPKO HALL TOTAL			11,499	18,718
Gamblers Hockey	March 4, 2016	RESCH	2492	N/A
Gamblers Hockey	March 5, 2016	RESCH	4740	
Blizzard Football	March 6, 2016	RESCH	3063	1766
WIAA Girls State Basketball Tournament	March 10, 2016	RESCH	7243	7360
WIAA Girls State Basketball Tournament	March 11 2016	RESCH	14649	13735
WIAA Girls State Basketball Tournament	March 12 2016	RESCH	11151	12437
Blizzard Football	March 18, 2016	RESCH	2226	2142
Gamblers Hockey	March 19, 2016	RESCH	5153	1178
Gamblers Hockey	March 20, 2016	RESCH	2141	988
Marvel Universe Live	March 24, 2016	RESCH	3524	N/A
Marvel Universe Live	March 25, 2016	RESCH	2672	N/A
Marvel Universe Live	March 26, 2016	RESCH	7338	N/A
Marvel Universe Live	March 27 2016	RESCH	2322	N/A
Gamblers Hockey		RESCH	N/A	1214
Gamblers Hockey		RESCH	N/A	4477
Gamblers Hockey		RESCH	N/A	851
USA Womens Hockey		RESCH	N/A	500
USA Womens Hockey		RESCH	N/A	550
Gamblers Hockey		RESCH	N/A	2109
USA Womens Hockey		RESCH	N/A	450
Gamblers Hockey		RESCH	N/A	4748
Blizzard Football		RESCH	N/A	2972
RESCH CENTER TOTAL			68,714	57,477
TOTAL FOR MARCH 2016			101,908	106,730

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Brown County Parks Budget Status Report

3/31/2016 - UNAUDITED

Expenses

	Amended Budget	YTD Actual	Percent of Budget
Personnel Costs	\$ 1,071,312	193,268	18%
Operating Expenses	\$ 595,119	149,477	25%
Utilities	\$ 142,390	22,987	16%
Outlay	\$ 718,686	45,615	6%

Revenues

	Amended Budget	YTD Actual	Percent of Budget
Property Taxes	\$ 870,693	217,673	25%
Intergov Revenue	\$ 394,531	0	0%
Other Financing Sources	\$ 517,023	0	0%
Public Charges/Misc. Revenue	\$ 745,260	278,087	37%

HIGHLIGHTS:

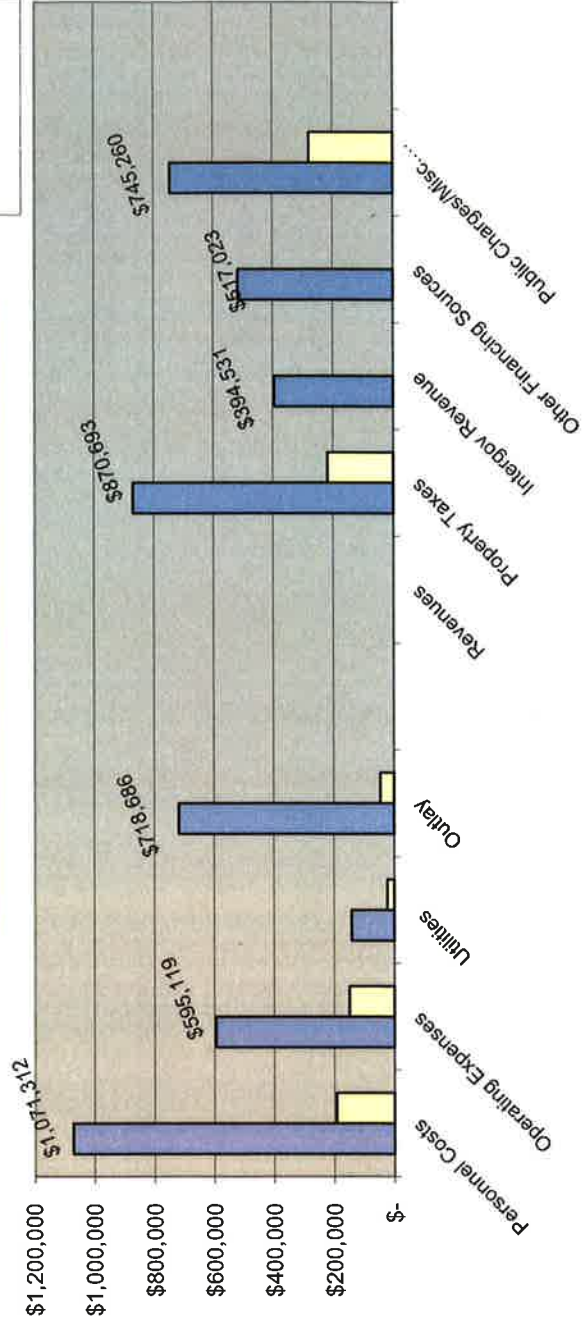
Expenses:

Currently on track

Revenues:

Currently on track

Parks - March 2016 - Unaudited





Budget by Account Classification Report

Through 03/31/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF									
REVENUE									
Property taxes	870,693.00	.00	870,693.00	72,557.75	.00	217,673.25	653,019.75	25	895,700.00
Intergov Revenue	353,865.00	40,666.00	394,531.00	.00	.00	.00	394,531.00	0	133,826.84
Public Charges	742,121.00	.00	742,121.00	8,542.41	.00	274,426.89	467,694.11	37	753,650.78
Miscellaneous Revenue	3,139.00	.00	3,139.00	61.88	.00	3,660.31	(521.31)	117	15,550.56
Other Financing Sources	394,944.00	122,079.00	517,023.00	.00	.00	.00	517,023.00	0	155,307.44
REVENUE TOTALS	\$2,364,762.00	\$162,745.00	\$2,527,507.00	\$81,162.04	\$0.00	\$495,760.45	\$2,031,746.55	20%	\$1,954,035.62
EXPENSE									
Personnel Costs	1,071,312.00	.00	1,071,312.00	60,576.74	.00	193,268.25	878,043.75	18	1,033,853.75
Operating Expenses	737,509.00	.00	737,509.00	40,988.98	3,133.61	172,463.73	561,911.66	24	722,964.18
Outlay	555,941.00	162,745.00	718,686.00	.00	45,615.30	.00	673,070.70	6	196,803.66
EXPENSE TOTALS	\$2,364,762.00	\$162,745.00	\$2,527,507.00	\$101,565.72	\$48,748.91	\$365,731.98	\$2,113,026.11	16%	\$1,953,621.59
Fund 100 - GF Totals									
REVENUE TOTALS	2,364,762.00	162,745.00	2,527,507.00	81,162.04	.00	495,760.45	2,031,746.55	20	1,954,035.62
EXPENSE TOTALS	2,364,762.00	162,745.00	2,527,507.00	101,565.72	48,748.91	365,731.98	2,113,026.11	16	1,953,621.59
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$20,403.68)	(\$48,748.91)	\$130,028.47	(\$81,279.56)		\$414.03
Fund 120 - Park Donations									
REVENUE									
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	7,800.00	.00	7,800.00	99.50	.00	454.42	7,345.58	6	1,031.84
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$7,800.00	\$0.00	\$7,800.00	\$99.50	\$0.00	\$454.42	\$7,345.58	6%	\$1,031.84
EXPENSE									
Operating Expenses	17,500.00	.00	17,500.00	.00	.00	1,383.31	16,116.69	8	8,324.54
Outlay	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	.00
EXPENSE TOTALS	\$35,500.00	\$0.00	\$35,500.00	\$0.00	\$0.00	\$1,383.31	\$34,116.69	4%	\$8,324.54
Fund 120 - Park Donations Totals									
REVENUE TOTALS	7,800.00	.00	7,800.00	99.50	.00	454.42	7,345.58	6	1,031.84
EXPENSE TOTALS	35,500.00	.00	35,500.00	.00	.00	1,383.31	34,116.69	4	8,324.54
Fund 120 - Park Donations Totals	(\$27,700.00)	\$0.00	(\$27,700.00)	\$99.50	\$0.00	(\$928.89)	(\$26,771.11)		(\$7,292.70)
Fund 121 - Boat Landing									
REVENUE									
Public Charges	110,250.00	.00	110,250.00	11,980.31	.00	13,956.39	96,293.61	13	112,938.94
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$110,250.00	\$0.00	\$110,250.00	\$11,980.31	\$0.00	\$13,956.39	\$96,293.61	13%	\$112,938.94
EXPENSE									
Operating Expenses	250,464.00	.00	250,464.00	14,241.99	17,226.04	16,024.20	217,213.76	13	176,854.39
Outlay	33,000.00	.00	33,000.00	.00	.00	.00	33,000.00	0	.00

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Budget by Account Classification Report

Through 03/31/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 121 - Boat Landing									
EXPENSE TOTALS	\$283,464.00	\$0.00	\$283,464.00	\$14,241.99	\$17,226.04	\$16,024.20	\$250,213.76	12%	\$176,854.39
Fund 121 - Boat Landing Totals									
REVENUE TOTALS	110,250.00	.00	110,250.00	11,980.31	.00	13,956.39	96,293.61	13	112,938.94
EXPENSE TOTALS	283,464.00	.00	283,464.00	14,241.99	17,226.04	16,024.20	250,213.76	12	176,854.39
Fund 121 - Boat Landing Totals	(\$173,214.00)	\$0.00	(\$173,214.00)	(\$2,261.68)	(\$17,226.04)	(\$2,067.81)	(\$153,920.15)		(\$63,915.45)
Fund 122 - Cross County Ski									
REVENUE									
Public Charges	27,500.00	.00	27,500.00	7,171.16	.00	33,465.03	(\$5,965.03)	122	12,621.37
Miscellaneous Revenue	25.00	.00	25.00	.00	.00	30.00	(5.00)	120	10.00
REVENUE TOTALS	\$27,525.00	\$0.00	\$27,525.00	\$7,171.16	\$0.00	\$33,495.03	(\$5,970.03)	122%	\$12,631.37
EXPENSE									
Operating Expenses	38,750.00	.00	38,750.00	1,440.64	.00	3,588.28	35,161.72	9	15,092.96
Outlay	.00	36,000.00	36,000.00	.00	.00	.00	36,000.00	0	23,872.57
EXPENSE TOTALS	\$38,750.00	\$36,000.00	\$74,750.00	\$1,440.64	\$0.00	\$3,588.28	\$71,161.72	5%	\$38,965.53
Fund 122 - Cross County Ski Totals									
REVENUE TOTALS	27,525.00	.00	27,525.00	7,171.16	.00	33,495.03	(\$5,970.03)	122	12,631.37
EXPENSE TOTALS	38,750.00	36,000.00	74,750.00	1,440.64	.00	3,588.28	71,161.72	5	38,965.53
Fund 122 - Cross County Ski Totals	(\$11,225.00)	(\$36,000.00)	(\$47,225.00)	\$5,730.52	\$0.00	\$29,906.75	(\$77,131.75)		(\$26,334.16)
Fund 123 - Park Land & Building Acquisition									
REVENUE									
Public Charges	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	.00
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0%	\$0.00
EXPENSE									
Operating Expenses	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%	\$0.00
Fund 123 - Park Land & Building Acquisition Totals									
REVENUE TOTALS	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	.00
EXPENSE TOTALS	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
Fund 123 - Park Land & Building Acquisition Totals	\$10,500.00	\$0.00	\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00		\$0.00
Fund 124 - Rails to Trails									
REVENUE									
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	+++	92,733.00
Public Charges	100,600.00	.00	100,600.00	1,519.00	.00	2,429.00	98,171.00	2	87,699.64
Miscellaneous Revenue	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	447.00



Through 03/31/16

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 124 - Rails to Trails									
REVENUE									
Other Financing Sources									
EXPENSE									
Operating Expenses									
Outlay									
Fund 124 - Rails to Trails Totals									
REVENUE TOTALS	\$101,600.00	\$0.00	\$101,600.00	\$1,519.00	\$0.00	\$2,429.00	\$99,171.00	2%	\$180,879.64
EXPENSE TOTALS	\$117,549.00	\$0.00	\$117,549.00	\$4,595.77	\$0.00	\$6,772.75	\$110,776.25	6%	\$154,809.32
Fund 124 - Rails to Trails Totals	\$101,600.00	\$0.00	\$101,600.00	\$1,519.00	\$0.00	\$2,429.00	\$99,171.00	2%	\$180,879.64
REVENUE TOTALS	\$117,549.00	\$0.00	\$117,549.00	\$4,595.77	\$0.00	\$6,772.75	\$110,776.25	6%	\$154,809.32
EXPENSE TOTALS	\$117,549.00	\$0.00	\$117,549.00	\$4,595.77	\$0.00	\$6,772.75	\$110,776.25	6%	\$154,809.32
Fund 125 - Veteran's Memorial Complex Lease									
REVENUE									
Public Charges									
EXPENSE									
Operating Expenses									
Fund 125 - Veteran's Memorial Complex Lease Totals									
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 125 - Veteran's Memorial Complex Lease Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 125 - Veteran's Memorial Complex Lease Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 415 - Fairground Improvement Plan									
REVENUE									
Other Financing Sources									
EXPENSE									
Cullary									
Fund 415 - Fairground Improvement Plan Totals									
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
REVENUE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan									



Budget by Account Classification

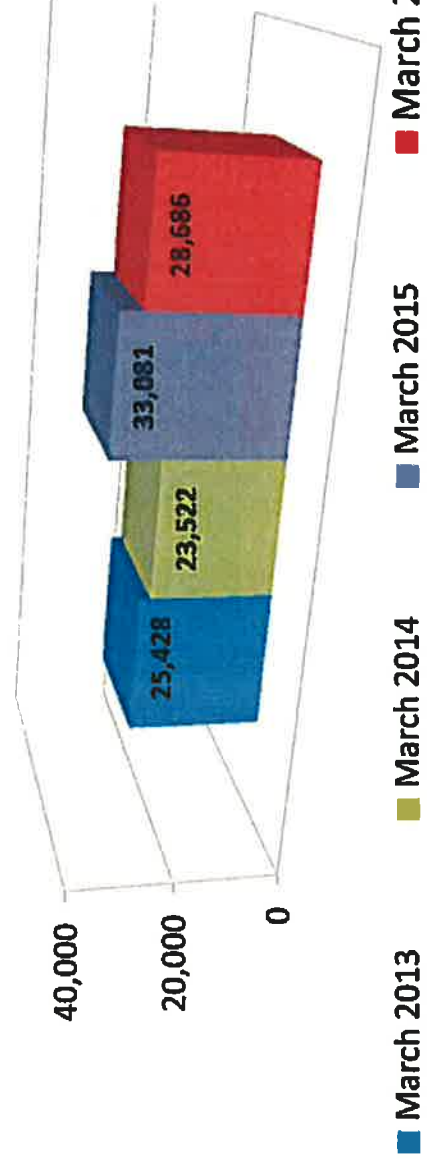
Through 03/31/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification									
Fund 643 - Adventure Park									
REVENUE									
Other Financing Sources									
	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Rec'd	Prior Year Total	
	.00	.00	.00	.00	.00	.00	+++	.00	
REVENUE TOTALS	\$287,750.00	\$0.00	\$287,750.00	\$856.71	\$0.00	\$2,394.71	1%	\$238,550.02	
EXPENSE									
Personnel Costs									
Operating Expenses	152,417.00	.00	152,417.00	11,738.56	.00	34,085.64	22	118,848.67	
Outlay	136,874.00	.00	136,874.00	5,998.75	.00	19,369.32	14	81,634.35	
	.00	.00	.00	.00	.00	.00	+++	.00	
EXPENSE TOTALS	\$289,291.00	\$0.00	\$289,291.00	\$17,737.31	\$0.00	\$53,454.96	18%	\$200,483.02	
Fund 643 - Adventure Park Totals									
REVENUE TOTALS	287,750.00	.00	287,750.00	856.71	.00	2,394.71	1	238,550.02	
EXPENSE TOTALS	289,291.00	.00	289,291.00	17,737.31	.00	53,454.96	18	200,483.02	
Fund 643 - Adventure Park Totals	(\$1,541.00)	\$0.00	(\$1,541.00)	(\$16,880.60)	\$0.00	(\$51,060.25)		\$38,067.00	
Grand Totals									
REVENUE TOTALS	3,217,687.00	162,745.00	3,380,432.00	102,788.72	.00	848,490.00	25	2,500,067.43	
EXPENSE TOTALS	3,436,816.00	198,745.00	3,635,561.00	139,581.43	70,972.95	446,955.48	14	2,533,058.39	
Grand Totals	(\$219,129.00)	(\$36,000.00)	(\$255,129.00)	(\$36,792.71)	(\$70,972.95)	\$401,534.52		(\$32,990.96)	

5

BROWN COUNTY PARK USAGE - ATTENDANCE SUMMARY

<u>Park Location</u>	<u>March 2013</u>	<u>March 2014</u>	<u>March 2015</u>	<u>March 2016</u>
Adventure Park	0	0	0	75
Barkhausen	6225	8,305	8,663	6,065
Bay Shore Park	1624	1345	1330	1267
Brown County Park / Dog Park	2034	1481	2150	2423
Fairgrounds	1010	1010	1580	980
Fonferek's Glen	549	607	1230	2193
Fox River Trail	4100	1825	4231	1885
Lily Lake	1555	2125	1520	1135
Mountain-Bay Trail	1600	675	560	1333
Neshota Park	1710	1464	1798	751
Pamperin Park	2360	2855	6314	5803
Reforestation Camp	2243	1071	1220	2789
Suamico Boat Launch	7	2	1,083	551
Way-Morr Park	0	0	0	300
Wequiock Falls	411	590	807	933
Wrightstown Park	0	167	595	203
Yearly Grand Totals	25,428	23,522	33,081	28,686



FIELD STAFF REPORT PARK DEPARTMENT MARCH 2016

Marvin Hanson—East Side Manager

Fairgrounds

- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders
- Plow as needed
- Assist with Hazard tree removal on Fox River Trail
- Completed Hazardous Communication training

Neshota Park

- Cleaning, Security Checks and Park Inventory
- Weekly Trail system inspections
- Friends of Neshota Park Meeting
- Groom ski trails and sledding hill
- Plow and clean walk ways as needed

Way-Morr Park

- Security Checks and Park inventory
- Process work orders and Playground Inspection
- Wrightstown Lions hosted a Easter Egg Hunt

Lily Lake

- Cleaning, Security Checks and Park Inventory
- Process Work Orders
- Plow as needed
- Removed Lake aerator safety fence- Lake is open for boaters

Wrightstown Park

- Cleaning, Security Checks and Park Inventory
- Launching docks and mooring docks are installed for the Summer

Fonferek Glen

- Litter pick-up, Security Checks and Park Inventory
- Process work orders— sign inspections & Inspection of Boundary Signs.

Bay Shore Park

- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders
- Work release crew and staff—bundled fire wood for camping season—work release crew worked 270 hours during this project
- Planning meeting for Electrical upgrade for campground

Wequiock Falls Park

- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders



FIELD STAFF REPORT
PARK DEPARTMENT
MARCH 2016



Rick Ledvina West Side Supervisor

Barkhausen Waterfowl Preserve

- Happy to announce Dani Wagner as the newest Assistant Naturalist at Bark-hausen. I am sure she will fit right in with Jason and Ben so please say Hi if you see her.
- The Maple Syrup program was very successful even though several Easter events were going on the same day. The weather was great and everyone truly enjoyed the event.
- The Northern Pike started spawning even though the weather was on and off for them.
- Programming went as usual and several meetings were scheduled in the Lodge.

Brown County Park

- We started informing the user of the passes needed to use the park and we will continue to do random checks as needed.
- We maintained as needed the lots and fences. The hill was extremely icy so we plowed it and laid salt down.

Pamperin Park

- The Rangers were busy removing hazard trees. They kept to the work plan and Bay Shore has a good start on firewood for the year.
- We had a few warm days and the park was extremely busy. We had to educate several people that the cold weather will still be around for a while.

Vande Hei Property

- No issues.

Fox River Trail - Mountain Bay Trail

- The weekly inspections continue and everything looks good.
- The snowmobile signs have been removed along with the gate extensions and related hunting signs.
- Weekly inspections are done and we add doggy doo bags as needed.
- The trail had good use and it seems to have held up over winter.
- Several inspections were done and we are seeing the usual cracks and culvert repairs as usual.

FIELD STAFF EPORT PARK DEPARTMENT MARCH 2016



Curt Hall

Reforestation Camp Operations:

- Seasonal Park Rangers started for season March 26th.
- Guided Parking operations for "EggtravaganZoo" March 26th
- Closed all winter use trail systems onsite.
- Extensive spring cleaning, site prep, and trail work was completed in March.
- Maintenance and cleaned ski lodge as needed.
- Manger attended monthly wellness committee meeting.
- Maintained Marandol Preserve.
- Performed park facility and grounds maintenance including; Managing septic system operations, still some snow removal and salting, pull burlap form bushes, pull lot snow markers , repair grass and turf as needed.
- Completed monthly work orders.
- Covered facility rental schedule as needed.
- Coordinated multiple volunteer work days focused on bike and ski trail cleaning and pruning.

"Friends" Group:

- Trying to work with the friends group to establish a 2016 volunteer work day schedule.
- Volunteers have already spent 100's of hours volunteering at the RFC in 2016. They have been working on projects such as: Cutting witch hazel and scrub oaks along ski trails, clearing mountain bike trails for spring opening, horse trail clean-up etc.
- Coordinating volunteer efforts has been extremely time consuming for Park Management and all park staff onsite.

Adventure Park

Operations:

- Interviewed and hired 6 Spring Adventure Park staff.
- Conducted Adventure Park staff training March 24-25th
- March 26th was first official day open for the season at Adventure Park. Hosted 2nd annual "Egg Drop Challenge". Sent about 75 people down the Zip. People really enjoy this event.
- Coordinated Adventure Park Annual 3rd party inspection on March 14th

Future Program Opportunities:

- Finalized the bidding process for Bike Rental Program at Adventure Park.
- Adventure Park Annual Membership program is in place and passes are for sale.
- Putting together preliminary plans to add "Low" challenge course elements to the Adventure Park for teambuilding programs.

Park Department Assistant Director's Report



General :

- Seven commercial events will be held in the parks during the month of May
- Shelter rental facilities are nearly booked during spring-summer weekends
- All water lines and buildings are open for the season
- All mountain bike and horse trails are open
- All boat landings are open
- Village of Bellevue chose not to be a vendor of the boat landing passes - which has increased office walk-ins significantly

CORP Progress:

- Committee met April 26th and discussed current park activities and potential future activities
- Health and Wellness in parks was discussed and will be a segment of the plan
- Online survey targeting Young Professionals was shared

Barkhausen:

- Intern hosted an interpretive hike at Wequiock Falls with 40 attendees
- Attended the Green Bay Conservation Partners roundtable meeting at UWGB
- Spring field trip reservations are full Monday-Thursday through the school year
- Over 60 volunteers from Saputo Cheese helped for an Earth Day park clean up event

State Trails:

- Maintenance of the trails has begun April 25th
- Over 30 volunteer groups/organizations have or will be performing their required spring trail cleanup through our Adopt-a-Trail program

Reforestation Camp:

- Adventure Park is open weekends through May
- The attendance for April has followed weather patterns

Bay Shore :

- Campground opened April 15th for the season
- Electrical upgrade plans continue with Raasch A/E
- Firewood transportation rules have been set. This is in effect to DATCP and WDNR rules for invasive bugs and fungus. (See attachment)

Fairgrounds:

- Planning work continues on the overall long range vision of the property



Come Visit, Come Play!™



***Promoting
Healthy
Living***



CONSERVATION

*Protecting open space,
connecting children to
nature, and engaging
communities in
conservation practices.*

HEALTH & WELLNESS

*Leading the state to
improved health and
wellness through parks,
and recreation.*

SOCIAL EQUITY

*Creating viable,
desirable, and livable
communities to
benefit all people.*

FIREWOOD RULES

Brown County Cares About Its Trees

FIREWOOD IS NOT ALLOWED TO BE TRANSPORTED INTO THE CAMPGROUND FROM OUTSIDE THE FOLLOWING COUNTIES:
Brown, Kewaunee & Door or from greater than 25 miles away.



HELP PREVENT THE SPREAD OF INVASIVE BUGS.
TRANSPORTING FIREWOOD FROM OUTSIDE THIS AREA CAN BE HARMFUL TO OUR FORESTS.
Just one firewood log can hide insects like emerald ash borer, gypsy moth or other fungus like oak wilt.



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CUSTOMER: Brown County Parks
CONTACT: Matt Kriese
PROJECT LOCATION:
SALESPERSON: Quick Signs
ARTIST: Tracy Dehn
DRAWING: A SCALE: 1/4" = 1'
DATE: 04/21/16 REVISION #: 04.25-1

PROJECT DESCRIPTION

2' x 2'

APPROVAL FOR PRODUCTION

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Brown County NEW Zoo
Budget Status Report
12/31/2015

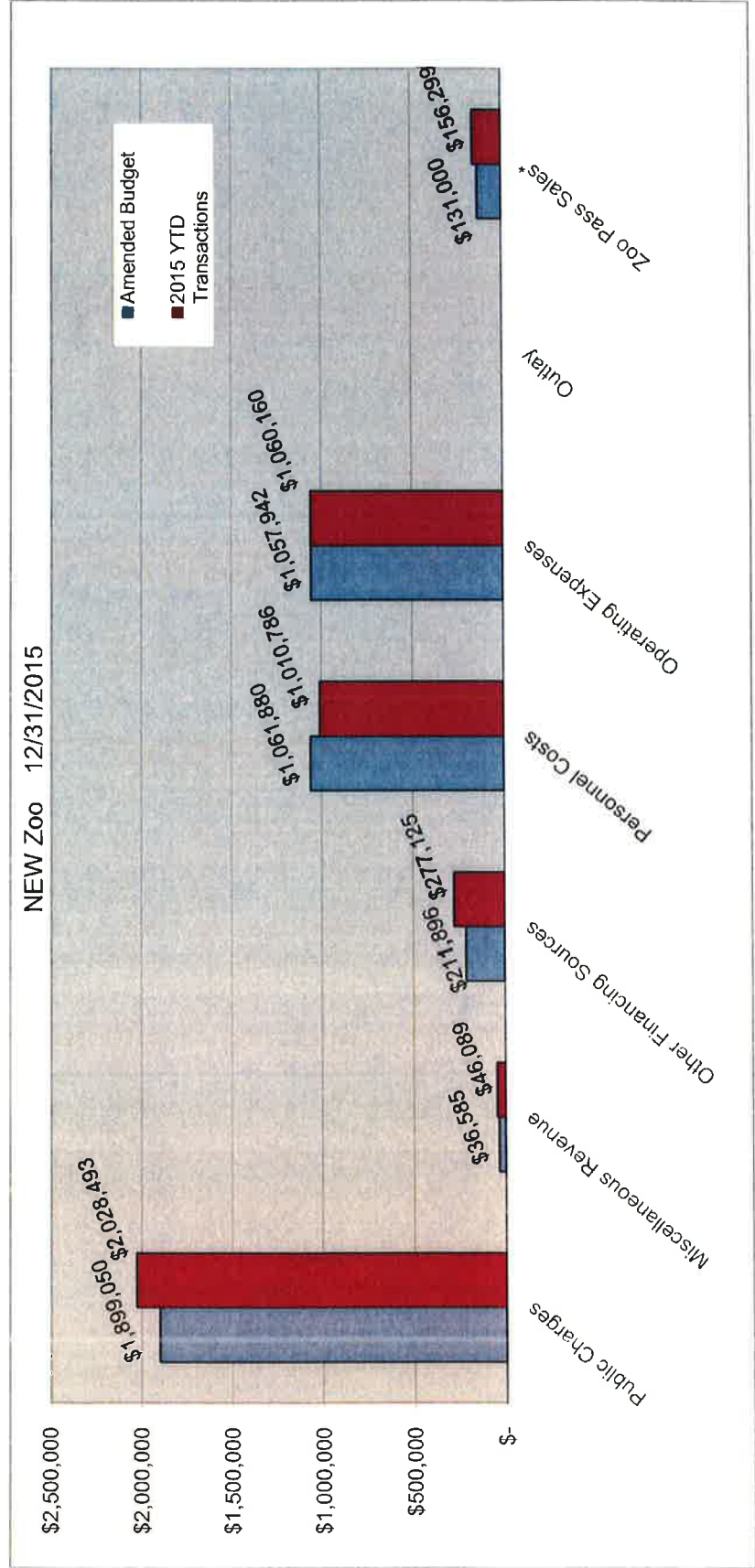
(Unaudited)

2015

	Amended Budget	2015 YTD Transactions	Percent of Budget	2014 YTD Transactions	2013 YTD Transactions
Public Charges	\$ 1,899,050	\$ 2,028,493	106.8%	\$ 2,016,419	\$ 1,741,167
Miscellaneous Revenue	\$ 36,585	\$ 46,089	126.0%	\$ 25,798	\$ 28,737
Other Financing Sources	\$ 211,896	\$ 277,125	130.8%	\$ 735,782	\$ 140,945
Personnel Costs	\$ 1,061,880	\$ 1,010,786	95.2%	\$ 983,679	\$ 940,878
Operating Expenses	\$ 1,057,942	\$ 1,060,160	100.2%	\$ 995,221	\$ 1,017,452
Outlay	\$ -	\$ -		\$ -	\$ 5,644
Zoo Pass Sales*	\$ 131,000	\$ 156,299	119.3%	\$ 152,255	\$ 128,112
Zoo Attendance		233,616		241,726	218,973

*Zoo Pass Sales have been included in Public Charges ~ used for comparison only

Revenues: Public charges are above 2014 levels. Attendance numbers are between 2013 & 2014 to-date numbers.
Expenses: Personnel costs are up from 2014 but below budget target. Operating costs are up from 2014; increased medical animal care costs.





Budget by Account Classification Report

Through 12/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification									
Fund 640 - New Zoo									
REVENUE									
Intergov Revenue	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Public Charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	1,899,050.00	.00	1,899,050.00	37,196.50	.00	2,028,493.32	(129,443.32)	107	2,016,418.66
Other Financing Sources	25,000.00	11,585.00	36,585.00	12,317.49	.00	46,088.87	(9,503.87)	126	25,797.95
	206,896.00	5,000.00	211,896.00	79,494.64	.00	277,125.23	(65,229.23)	131	735,781.62
REVENUE TOTALS	\$2,130,946.00	\$16,585.00	\$2,147,531.00	\$129,008.63	\$0.00	\$2,351,707.42	(\$204,176.42)	110%	\$2,777,998.23
EXPENSE									
Personnel Costs	1,061,880.00	.00	1,061,880.00	108,718.13	.00	1,010,785.87	51,094.13	95	983,678.85
Operating Expenses	1,041,357.00	16,585.00	1,057,942.00	73,994.94	.00	1,060,159.76	(2,217.76)	100	995,221.49
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$2,103,237.00	\$16,585.00	\$2,119,822.00	\$182,713.07	\$0.00	\$2,070,945.63	\$48,876.37	98%	\$1,978,900.34
Fund 640 - New Zoo Totals									
REVENUE TOTALS	2,130,946.00	16,585.00	2,147,531.00	129,008.63	.00	2,351,707.42	(204,176.42)	110	2,777,998.23
EXPENSE TOTALS	2,103,237.00	16,585.00	2,119,822.00	182,713.07	.00	2,070,945.63	48,876.37	98	1,978,900.34
Fund 640 - New Zoo Totals	\$27,709.00	\$0.00	\$27,709.00	(\$53,704.44)	\$0.00	\$280,761.79	(\$253,052.79)		\$799,097.89
Grand Totals									
REVENUE TOTALS	2,130,946.00	16,585.00	2,147,531.00	129,008.63	.00	2,351,707.42	(204,176.42)	110	2,777,998.23
EXPENSE TOTALS	2,103,237.00	16,585.00	2,119,822.00	182,713.07	.00	2,070,945.63	48,876.37	98	1,978,900.34
Grand Totals	\$27,709.00	\$0.00	\$27,709.00	(\$53,704.44)	\$0.00	\$280,761.79	(\$253,052.79)		\$799,097.89

(Unaudited)

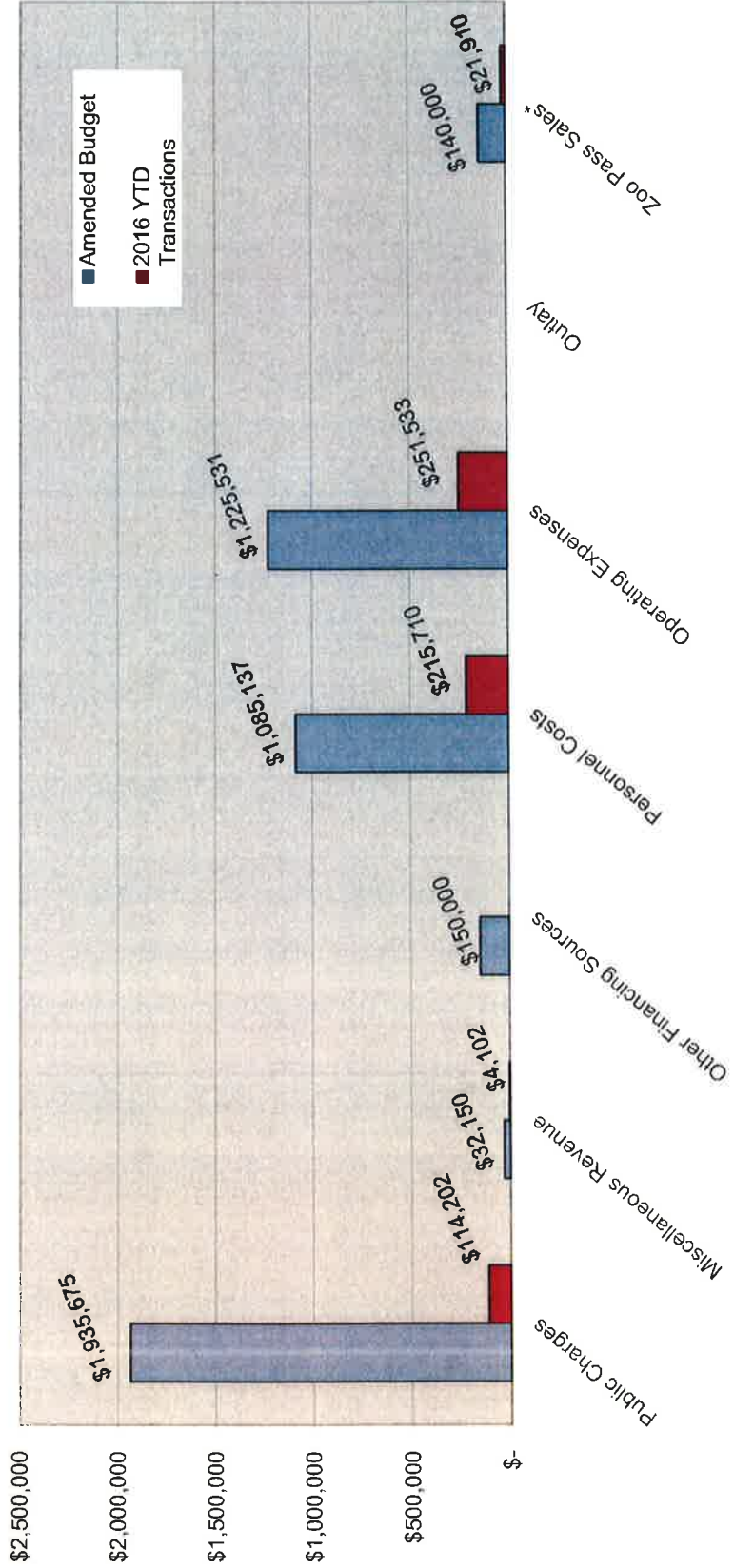
2016

	Amended Budget	2016 YTD Transactions	Percent of Budget	2015 YTD Transactions	2014 YTD Transactions
Public Charges	\$ 1,935,675	\$ 114,202	5.9%	\$ 84,236	\$ 55,166
Miscellaneous Revenue	\$ 32,150	\$ 4,102	12.8%	\$ 2,473	\$ 2,425
Other Financing Sources	\$ 150,000	\$ -	0.0%	\$ -	\$ -
Personnel Costs	\$ 1,085,137	\$ 215,710	19.9%	\$ 221,195	\$ 208,930
Operating Expenses	\$ 1,225,531	\$ 251,533	20.5%	\$ 204,975	\$ 202,186
Outlay	\$ -	\$ -	0.0%	\$ -	\$ 14,500
Zoo Pass Sales*	\$ 140,000	\$ 21,910	15.7%	\$ 19,013	\$ 15,285
Zoo Attendance		13,221		10,183	5,889

Revenues: Public charges are above 2015 levels to-date.
Attendance numbers are ahead of both 2014 & 2015 to-date numbers.
Expenses: Personnel costs are slightly below 2015, but Operating costs are up due to restocking of Gift Shop..

*Zoo Pass Sales have been included in Public Charges ~ used for comparison only

NEW Zoo 03/31/2016





Budget by Account Classification Report

Through 03/31/16

Prior Fiscal Year Activity Included

Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 640 - New Zoo											
REVENUE											
Intergov Revenue		.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
Public Charges		1,935,675.00	.00	1,935,675.00	81,962.58	.00	114,202.14	1,821,472.86	1,821,472.86	6	84,235.80
Miscellaneous Revenue		32,150.00	.00	32,150.00	1,535.32	.00	4,101.57	28,048.43	28,048.43	13	2,473.45
Other Financing Sources		150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	150,000.00	0	.00
REVENUE TOTALS		\$2,117,825.00	\$0.00	\$2,117,825.00	\$83,497.90	\$0.00	\$118,303.71	\$1,999,521.29	\$1,999,521.29	6%	\$86,709.25
EXPENSE											
Personnel Costs		1,085,137.00	.00	1,085,137.00	68,145.33	.00	215,710.13	869,426.87	869,426.87	20	221,195.33
Operating Expenses		1,225,231.00	.00	1,225,231.00	59,619.04	20,196.57	251,533.14	953,501.29	953,501.29	22	204,974.92
Grants		.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS		\$2,310,368.00	\$0.00	\$2,310,368.00	\$127,764.37	\$20,196.57	\$467,243.27	\$1,822,928.16	\$1,822,928.16	21%	\$426,170.25
Fund 640 - New Zoo Totals											
REVENUE TOTALS		2,117,825.00	.00	2,117,825.00	83,497.90	.00	118,303.71	1,999,521.29	1,999,521.29	6	86,709.25
EXPENSE TOTALS		2,310,368.00	.00	2,310,368.00	127,764.37	20,196.57	467,243.27	1,822,928.16	1,822,928.16	21	426,170.25
Fund 640 - New Zoo Totals		(\$192,543.00)	\$0.00	(\$192,543.00)	(\$44,266.47)	(\$20,196.57)	(\$348,939.56)	\$176,593.13	\$176,593.13		(\$339,461.00)
Grand Totals											
REVENUE TOTALS		2,117,825.00	.00	2,117,825.00	83,497.90	.00	118,303.71	1,999,521.29	1,999,521.29	6	86,709.25
EXPENSE TOTALS		2,310,368.00	.00	2,310,368.00	127,764.37	20,196.57	467,243.27	1,822,928.16	1,822,928.16	21	426,170.25
Grand Totals		(\$192,543.00)	\$0.00	(\$192,543.00)	(\$44,266.47)	(\$20,196.57)	(\$348,939.56)	\$176,593.13	\$176,593.13		(\$339,461.00)

Animal Collection Report

March 2016

The litter of 4 North American Otter pups born on 3/11/16 spent most of the month of April sleeping, eating and growing. They began to open their eyes on their 28th day of life. That is also the day mother otter Bonnie decided to begin their swimming lessons. Although it was a bit terrifying for staff to witness, Bonnie was very confident about putting the helpless babies in the water and assisting them to float. The first time mom is a natural and has competently performed every motherhood task by the book (in this case, the AZA Otter SSP Husbandry Guidelines!). Her calm demeanor and trusting relationship with her keepers has allowed us to closely monitor her offspring as they develop. She even allowed us to borrow the pups, two at a time, on 4/17/16 in order to give visitors had a chance to see them in person. The pups are finally showing some awareness of their surroundings and are starting to crawl around their nest box. We expect that Bonnie will lead them out to exhibit as soon as they are able to walk – probably around the 2nd week of May.

Exhibit ponds have been filled and most water features in exhibits are up and running for the season. We will wait to start the waterfall in the otter exhibit until the babies have mastered swimming in the ponds without the added obstacle of falling water and the currents the falls produce. Giraffes are routinely spending days in their outdoor exhibit. Nights are still too cold for the alligator to be moved to his summer exhibit but he is expected to move by Memorial Day weekend.

The Trumpeter swans have begun laying their annual brood of eggs. If all goes well, the NEW Zoo will, once again, work with the Iowa Trumpeter Swan Recovery program to release the zoo bred birds into the wild. Trumpeter swans were historically overhunted for decorative feathers and skin to the point where fewer than 70 were known to remain in the wild. Fortunately, in the 1950s, a large population was discovered in Alaska. Since that time, captive breeding programs, like the one the NEW Zoo participates in, have been successful in reintroducing the species to much of its original range.

A blood test on an emu who had been believed to be female revealed that the bird is, in fact, male. Both sexes look very similar in this species. This bird was reported to be female when it arrived and has always exhibited some female characteristics including a more blue coloration (which varies seasonally) of the skin on the head and face and frequent booming territorial vocalizations. The bird had been sitting on some enrichment items– the Zookeeper recognized that “she” seemed to be trying to incubate them as if they were eggs. Because in this species, the male is in charge of incubation, we were curious and performed the blood test. This is not a species we intend to breed (they are doing fine in the wild) so the fact that we have 3 males is not of any particular importance – but it presented an interesting puzzle for us to solve!

The update of USDA records of transfers, births, deaths and annual USDA inventory has been completed for 2016. Staff is also working on digitizing a large collection of handwritten historical records.

NEW Zoo Operations Report: March 2016

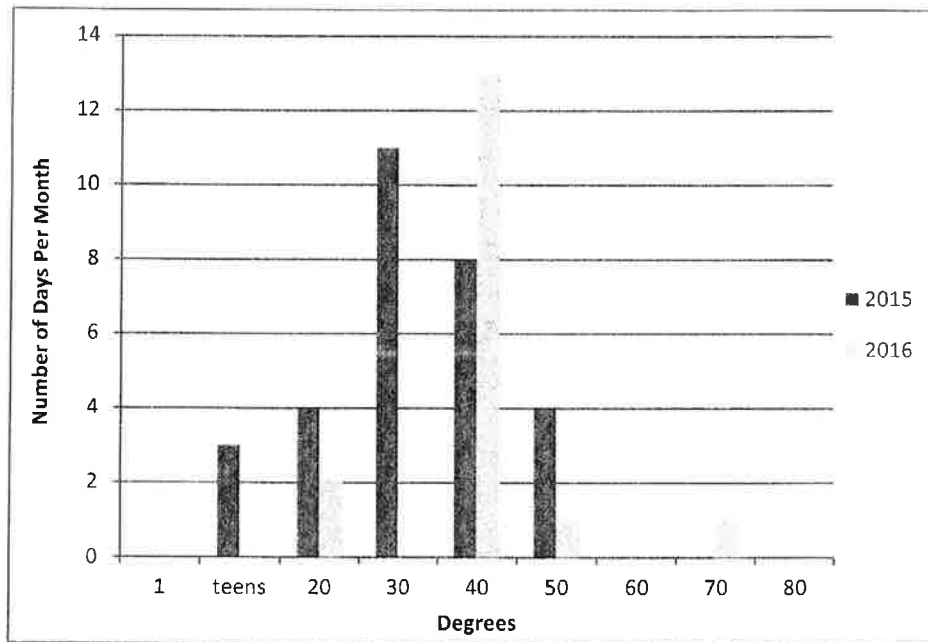
Noteworthy:

Average Temperature recorded at the zoo in {March 2016} = 40 °F

0 in the teens, 2 in the 20's, 14 in the 30's, and 13 in the 40's, 1 50's and 1 70's

Average Temperature recorded at the zoo in {March 2015} = °35F

3 in the teens, 4 in the 20's, 11 in the 30's, 8 in the 40's and 4 in the 50's



Lowest temperature for period in {March 2016}: -25 °F Highest Temp: 74°F

Lowest temperature for period in {March 2015}: 5 °F Highest Temp: 59°F

March 2016

- 9,162 people visited the Zoo this March compared to 8,300 visitors last March. (3,038 more visitors this YTD than last.)
- Zoo admission dollars were slightly less than last March \$26,807 compared to \$27,856 last March. (-\$1,049)
- Zoo pass sales for March 2016 were in excess of \$16,000, +\$355 more than last March. (\$2,977 more this YTD than last.)
- Mayan sales were \$9,870, +\$1,580 more than last March. (\$3,549 more YTD than last.)
- Gift Shop sales were \$11,371 this March, + \$2,600 more than last March. (\$5,989 more than last YTD.)
- Mayan per caps March: \$1.08 compared to \$.99 in March 2015.
- Gift Shop per caps March: \$1.24 compared to \$1.06 in March 2015.

Gift Shop, Mayan and Admissions Revenue Monthly Revenue March 2016

Day	Date	Gift Shop	Concessions	Zoo Admissions	Admissions	Vending	Zoo Pass	Education	Donation	Cons. Fund	Special Event	Attend.	Temp	Weather
tues	1	357.60	135.26	-	-	15.99	-	156.00	-	27.97	-	0	25	3
wed	2	21.39	23.59	34.00	-	25.00	65.00	20.00	-	0.17	-	11	32	1
th	3	85.32	8.46	26.00	-	2.00	-	-	-	-	-	5	31	1
fri	4	162.62	28.31	267.50	-	71.00	355.00	-	-	2.38	-	66	32	2
sat	5	307.88	127.79	472.00	-	90.00	-	21.00	-	5.52	-	103	28	2
sun	6	645.11	243.81	1,204.00	-	195.49	445.00	65.00	-	4.21	-	381	39	2
mon	7	101.75	130.96	1,118.00	-	143.53	1,250.00	200.00	-	0.25	-	304	45	1
tues	8	246.79	338.49	691.00	-	190.99	440.00	239.00	-	4.46	300.00	241	51	2
wed	9	437.05	231.30	431.00	-	165.26	665.00	135.00	-	0.75	-	205	48	2
th	10	142.92	75.97	275.00	-	104.02	280.00	104.00	-	0.04	-	77	37	2
fri	11	523.11	359.88	875.00	-	221.00	645.00	-	-	3.85	300.00	336	45	2
sat	12	1,823.63	2,175.37	6,383.50	-	1,003.77	1,530.00	-	-	15.40	24.00	1800	74	1
sun	13	177.29	251.59	918.00	-	100.02	200.00	-	-	-	-	252	42	2
mon	14	130.18	130.34	240.00	-	42.01	690.00	-	-	-	-	59	41	2
tues	15	156.97	100.62	241.00	-	45.99	255.00	-	-	2.75	32.00	64	38	2
wed	16	-	17.01	14.00	-	5.00	250.00	170.00	-	-	-	3	37	3
th	17	-	30.27	111.00	-	19.99	-	169.00	-	-	-	20	37	3
fri	18	110.08	69.18	107.00	-	17.99	260.00	125.00	-	0.76	-	33	34	2
sat	19	304.69	159.78	1,161.00	-	155.06	125.00	20.00	-	-	48.00	267	36	2
sun	20	344.52	268.08	1,632.00	-	193.55	350.00	105.00	-	1.38	24.00	394	39	1
mon	21	232.39	271.20	817.00	-	208.10	910.00	52.00	-	4.45	332.00	254	42	1
tues	22	572.10	384.96	1,073.00	-	301.05	1,280.00	26.00	-	9.70	24.00	314	49	1
wed	23	52.59	23.51	113.00	-	8.99	-	454.00	-	1.10	-	25	34	2
th	24	1.83	6.51	19.00	-	3.00	-	-	-	-	-	3	30	3
fri	25	111.47	50.00	375.00	-	37.00	65.00	-	-	-	40.00	94	40	1
sat	26	1,782.33	1,961.14	927.00	-	366.85	1,090.00	-	-	28.51	11,460.00	1783	45	1
sun	27	195.99	107.87	503.00	-	41.98	315.00	-	-	1.26	-	93	44	2
mon	28	835.46	873.89	2,259.00	-	599.10	2,080.00	268.00	-	3.02	-	661	45	1
tues	29	1,158.21	1,113.31	3,902.50	-	698.94	1,820.00	302.00	-	18.20	-	1185	45	1
wed	30	213.81	117.92	424.00	-	66.99	195.00	26.00	-	4.62	-	91	46	3
th	31	136.46	53.90	194.00	-	63.00	485.00	-	-	2.00	-	38	37	3
Total		\$11,371.54	\$ 9,870.27	\$ 26,807.50	\$ -	\$ 5,202.66	\$ 16,045.00	\$ 2,657.00	\$ -	\$ 142.75	\$ 12,584.00	9,162	40	

Weather Key: 1 = Sunny 2 = Overcast 3 = Rain 4 = Snow
Vending Consists: Stroller, Animal Feed, Giraffe, Pepsi, Carousel, Train, Penny Press, Hurricane Simulator, Footsie Wootsie, Telescope

**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE**

**2016 REPORT
2014, 2015 2016**

Paws & Claws Gift Shop	2014	2015	2016	(-)/(+)	2014	2015	2016
					PER CAP	PER CAP	PER CAP
January	\$ 557.40	\$ 1,149.47	\$ 1,857.44	\$ 707.97	\$1.26	0.8714708	1.5943691
February	\$ 669.96	\$ 1,157.14	\$ 3,838.13	\$ 2,680.99	\$1.25	2.0516667	1.32623704
March	\$ 4,715.11	\$ 8,770.88	\$ 11,371.54	\$ 2,600.66	\$0.96	1.0567325	1.2411635
April	\$ 10,948.35	\$ 26,629.51			\$0.82	1.2503291	
May	\$ 37,175.92	\$ 48,037.15			\$0.92	1.4580571	
June	\$ 44,177.86	\$ 49,886.85			\$1.01	1.2315308	
July	\$ 50,198.70	\$ 51,691.83			\$1.03	1.308919	
August	\$ 45,949.76	\$ 55,120.22			\$0.99	1.3259615	
September	\$ 11,962.04	\$ 17,149.37			\$0.73	93%	
October	\$ 8,872.02	\$ 8,191.75			\$0.38	0.3378877	
November	\$ 1,398.38	1724			\$0.92	0.5344265	
December	\$ 2,611.88	\$ 1,061.37			\$1.47	0.6247028	
TOTAL	\$ 219,237.38	\$ 270,569.60	\$ 17,067.11	\$ 5,989.62	\$ 0.91	\$1.12	1.29090916

Mayan Taste of Tropic	2014	2015	2016	(-)/(+)	2014	2015	2016
					PER CAP	PER CAP	PER CAP
January	\$ 698.79	\$ 1,329.18	\$ 1,366.12	\$ 36.94	\$1.58	1.007718	1.17263519
February	\$ 934.03	\$ 800.69	\$ 2,733.39	\$ 1,932.70	\$1.74	1.4196631	0.94450242
March	\$ 5,601.97	\$ 8,290.85	\$ 9,870.27	\$ 1,579.42	\$1.14	0.9988976	1.07730517
April	\$ 12,402.26	\$ 28,478.23			\$0.92	1.3371317	
May	\$ 47,658.53	\$ 42,452.78			\$1.18	1.2885564	
June	\$ 55,471.02	\$ 54,604.30			\$1.26	1.3479881	
July	\$ 65,770.40	\$ 58,923.33			\$1.50	1.4920321	
August	\$ 56,141.00	\$ 54,586.88			\$1.21	1.3131316	
September	\$ 21,067.21	\$ 23,541.45			\$1.28	1.2759593	
October	\$ 20,106.38	\$ 16,667.26			\$0.86	0.6874798	
November	\$ 1,510.15	\$ 3,041.49			\$0.99	0.9428053	
December	\$ 2,054.59	\$ 1,480.94			\$1.16	0.8716539	
TOTAL	\$ 289,416.33	\$ 294,197.38	\$ 13,969.78	\$ 3,549.06	\$1.22	1.2593203	1.05663566

ZOO PASS							
MONTH	2014	2015	2016	(-)/(+)			
January	\$ 881.00	\$ 1,988.00	\$ 2,890.00	\$ 902.00			
February	\$ 2,302.00	\$ 2,320.00	\$ 3,640.00	\$ 1,320.00			
March	\$ 12,801.00	\$ 15,290.00	\$ 16,045.00	\$ 755.00			
April	\$ 21,763.00	\$ 30,070.00					
May	\$ 33,474.00	\$ 25,259.00					
June	\$ 26,236.00	\$ 26,080.00					
July	\$ 15,973.00	\$ 15,858.00					
August	\$ 11,142.00	\$ 9,851.00					
September	\$ 5,512.00	\$ 5,228.00					
October	\$ 3,007.00	\$ 3,630.00					
November	\$ 1,985.00	\$ 5,730.00					
December	\$ 16,351.00	\$ 14,950.00					
TOTAL	\$ 151,427.00	\$ 156,254.00	\$ 22,575.00	\$ 2,977.00			

NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2015 REPORT
2013, 2014 2015

ATTENDANCE

MONTH	2014	2015	2016
January	442	1319	1165
February	537	564.00	2894
March	4,910	8300.00	9162
April	13,425	21298.00	
May	40,506	32946.00	
June	43,858	40508.00	
July	48,534	39,492	
August	46,458	41570.00	
September	16,459	18450.00	
October	23,299	24244.00	
November	1,521	3226.00	
December	1,777	1699.00	
TOTAL	241,726	233616.00	13,221

ADMISSION & DONATIONS

MONTH	2014		2015		2016		2016		2014		2015		2016	
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	(-)/(+)		PER CAP	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP
January	896.00	127.62	2,312.00	-	2,366	-	54.00		\$2.03	1.7528	2.030901			
February	1,112.00	3.00	1,124.00	-	4,897	40.95	3773.00		\$2.07	1.9929	1.692122			
March	16,242.50	30.36	27,856.00		26,807.50	0	(1048.50)		\$3.31	3.35614	2.925944			
April	41,931.50	-	84,316.50	166.91					\$3.12	3.95889				
May	181,412.00	615.29	150,906.00	659.86					\$4.48	4.5804				
June	201,002.10	510.02	187,551.00	183.92					\$4.58	4.63				
July	232,705.50	948.94	187,816.50	156.76					\$4.79	4.7558				
August	210,093.00	1,572.95	171,866.00	40.00					\$4.52	4.1344				
September	71,385.50	-	99,668.00						\$4.34	5.4021				
October	101,361.50	799.73	106,198.00	231.05					\$4.35	4.3804				
November	6,484.50	177.86	10,791.00	261.00					\$4.26	3.345				
December	5,776.00	-	5,861.50	219.42					\$3.25	3.45				
TOTAL	\$1,070,402.10	\$4,785.77	\$1,036,266.50	\$1,918.92	34070.50	40.95	2778.50		\$4.43	4.4358	2.576999			

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NEW ZOO

Brown County

4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

PHONE (920) 662-2405
E-MAIL KAWSKI_AJ@CO.BROWN.WI.US



ANGELA KAWSKI-KROENING

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

NEW ZOO & ADVENTURE PARK EDUCATION AND VOLUNTEER PROGRAMS REPORT MARCH 2016

Volunteer Hours

2015 Hours	Opportunity	2014 Hours
120.5	Giraffe Stand	139.5
81.5	Husbandry	29.75
.5	Mayan Restaurant	.5
17.25	Office Help	26
415.25	Special Events	9.75
21	Special Projects	55.5
24.25	Visitor Center	3.75
25	Zoo Watch	11
705.25	Total Hours	275.75
<i>270.00</i>	<i>Intern Hours</i>	<i>225.25</i>

Off-Site Programs (Zoomobiles)

None in March

Total = \$0 versus \$810 in 2015

On-Site Programs

3/5 Wild Encounter	\$190	3/6 Badge in a Day	\$65	3/17 Zoo Class	\$44
3/19 Badge in a Day	\$20	3/30 Wild Encounter	\$125	3/31 Zoo Class	\$40
3/9 Home School Workshop Program	\$170				

Total = \$654 versus \$310 in 2015

Miscellaneous Things to Note

- Continued bookings for summer zoo camps, as well as for spring/summer field trip programs
- Busy with special event needs for EggStravaganZoo
 - Decorated with hanging eggs this year; did not use "egg hunt" for event
- Planning work for Sweet Safari Event
- Agreed to take over new bookings of Zoo Birthday Parties; money from that account will 'count' towards Education Department Dollars; worked towards updating these program offerings and updating website
- Began interviews for summer interns
- Earned donation of \$775 through the LIV1440 program for the new scholarship fund– during the month of March, LIV1440 gained 44 new members (or \$220!) – likely due to promotions from the zoo!

NEW Zoo Maintenance Report

April 2016

- .Grounds work, raking, mowing, pick up.
- Installed custom banners throughout the zoo on each light pole.
- Had an electrical outlet added to the giraffe stand for the new refrigerator we installed to keep browse in.
- Created a price estimate for repairs to the deer shed roof.
- Painted posts and installed the KC Stock children's zoo sign.
- Prepped area in front of the diet kitchen for a new concrete path.
- Removed large logs from behind the ED Center where tree removal took place.
- Replaced rotted 6x6 timbers on the children's zoo playground retaining wall.
- Prepped the gardener's trailer and vehicle for use.
- Cleaned and refilled penguin pools.
- Worked on replacing back flow and butterfly valve in penguin mechanical rm.
- Drained, cleaned and repaired fences and refilled waddle crane pool.
- Drained and cleaned the otter pools and refilled.
- Scheduled CEC for security inspections on May 3rd and 4th.
- New doors installed in the visitor center.
- Ordered an aluminum welding spool gun for our welder.
- Ordered a new hose for our power washer.
- Prepped and put out the train for the season.
- Took delivery of the new mining sluice.
- Fixed a broken electrical connection on the zoo truck.
- Scheduled Brabazon pump to make repairs to the penguin filtration system.
- Installed new mining sluice in the children's zoo.
- Installed a new pump in the koi pond for the waterfall.

**NEW Zoo Openings Guest
Services**

**To: Ed & Rec Committee
From: NEW Zoo Operations**

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Unfilled Reason
Concessionaire	11/1/2015 11/1/2015	Seasonal workers	Fill - conducting interviews. Depending on the Hours people can work we may need 12 to 14 Concessiona ires.	

Ex: Transfer, Wage, Working Conditions

2/29/2016

	Annual Budget	YTD Budget	YTD %
Personnel	\$ 349,471	\$ 31,083	9%
Operations & Maintenance	\$ 675,068	\$ 86,741	13%
Outlay	\$ -	\$ -	0%
Public Charges	\$ 971,100	\$ 5,411	1%
Miscellaneous Revenue	\$ 58,500	\$ (208)	0%

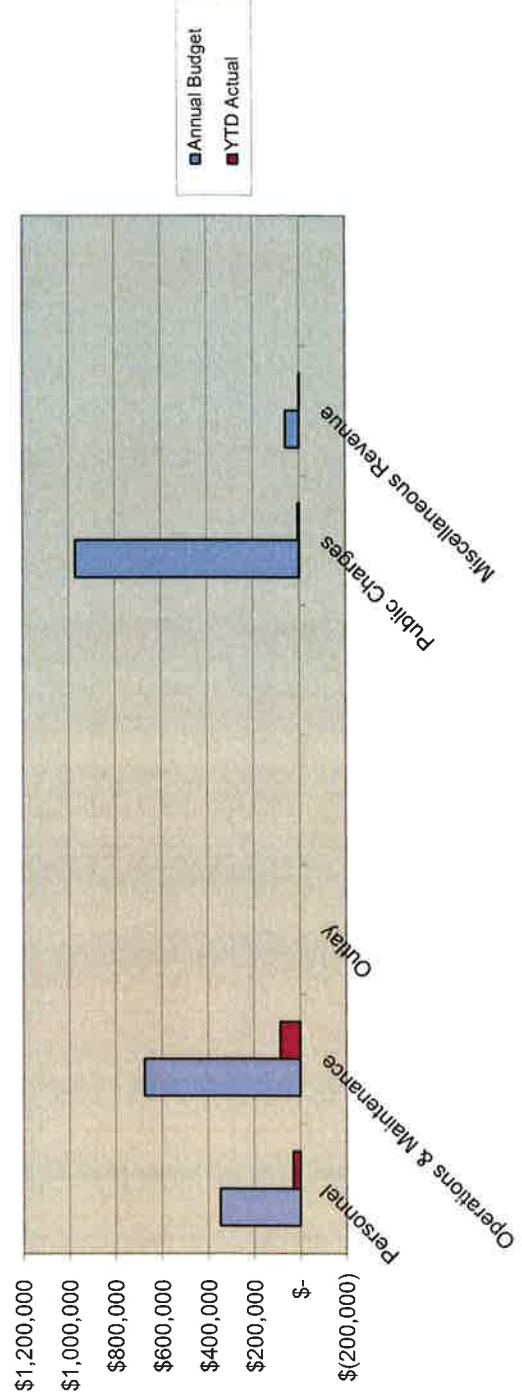
Public Charges consists of the following

Green Fees	\$ 670,000.00	\$ 2,190.00	0%
Cart Fees	\$ 210,000.00	\$ -	0%
Concessions	\$ 90,000.00	\$ 3,221.00	4%

HIGHLIGHTS:

The Golf Course is a seasonal operation that operates April through November. All expenses and revenues are well within budgeted amounts.

Golf Course Budget Analysis February 29, 2016



Brown County
Golf Course
Budget Status Report

3/31/2016

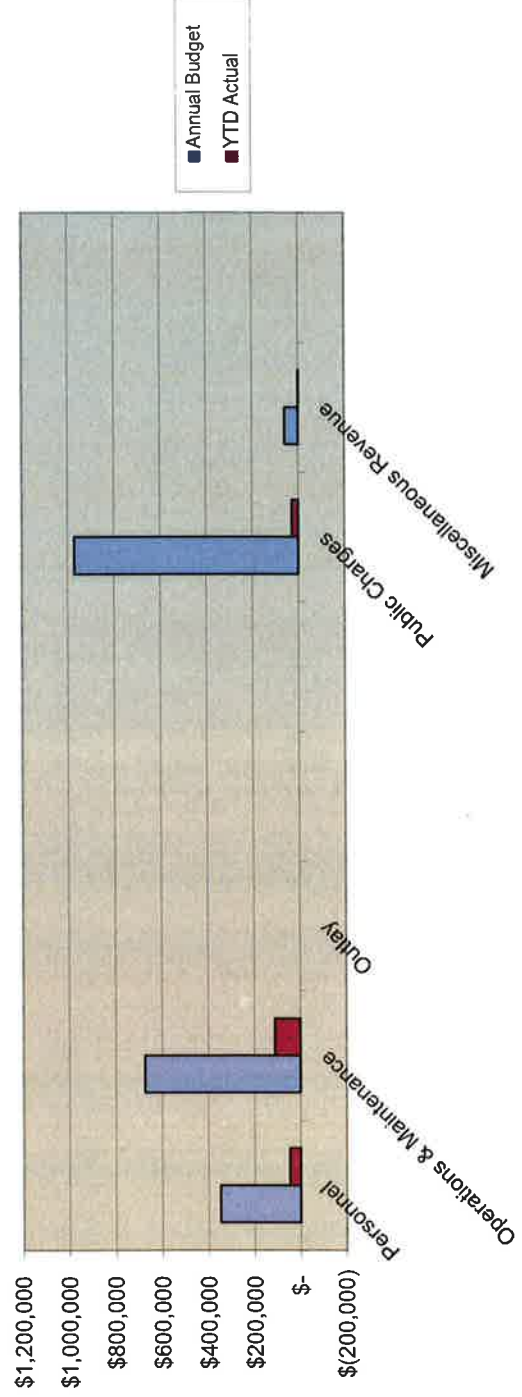
	Annual Budget	YTD Budget	YTD %
Personnel	\$ 349,471	\$ 47,311	14%
Operations & Maintenance	\$ 675,068	\$ 112,206	17%
Outlay	\$ -	\$ -	0%
Public Charges	\$ 971,100	\$ 28,519	3%
Miscellaneous Revenue	\$ 58,500	\$ (297)	-1%
Green Fees	\$ 670,000.00	\$ 23,868.00	4%
Cart Fees	\$ 210,000.00	\$ -	0%
Concessions	\$ 90,000.00	\$ 4,651.00	5%

Public Charges consists of the following

HIGHLIGHTS:

The Golf Course is a seasonal operation that operates April through November. All expenses and revenues are well within budgeted amounts.

Golf Course Budget Analysis March 31, 2016



Golf Course Superintendent's Report

May 5th, 2016

During the month of March here are a few highlights of things that were done:

1. Golf Course Update
 - a. Golf Course is OPEN
 - i. Opened on April 15th, 2016
 - ii. One week later than 2015
 - b. Golf Course came through the winter looking great!
 - c. No winter kill on greens!
2. Golf Course April Maintenance
 - a. Tree clean up
 - b. Bunker drainage and new sand on left green side bunker #2 and fairway bunker #10
 - c. Golf Course clean up
 - d. Stump holes filled in and seeded
 - e. Greens Aerified
 - f. Found and cleared out drain tile on hole #12 and #13
3. Upcoming Projects and Maintenance
 - a. Tee Aerification
 - b. New cart path and larger back tee on #3
 - c. Landscape planning
 - d. Cart path ends will be cleaned up and leveled out

Brown County
Library
Budget Status Report
3/31/2016

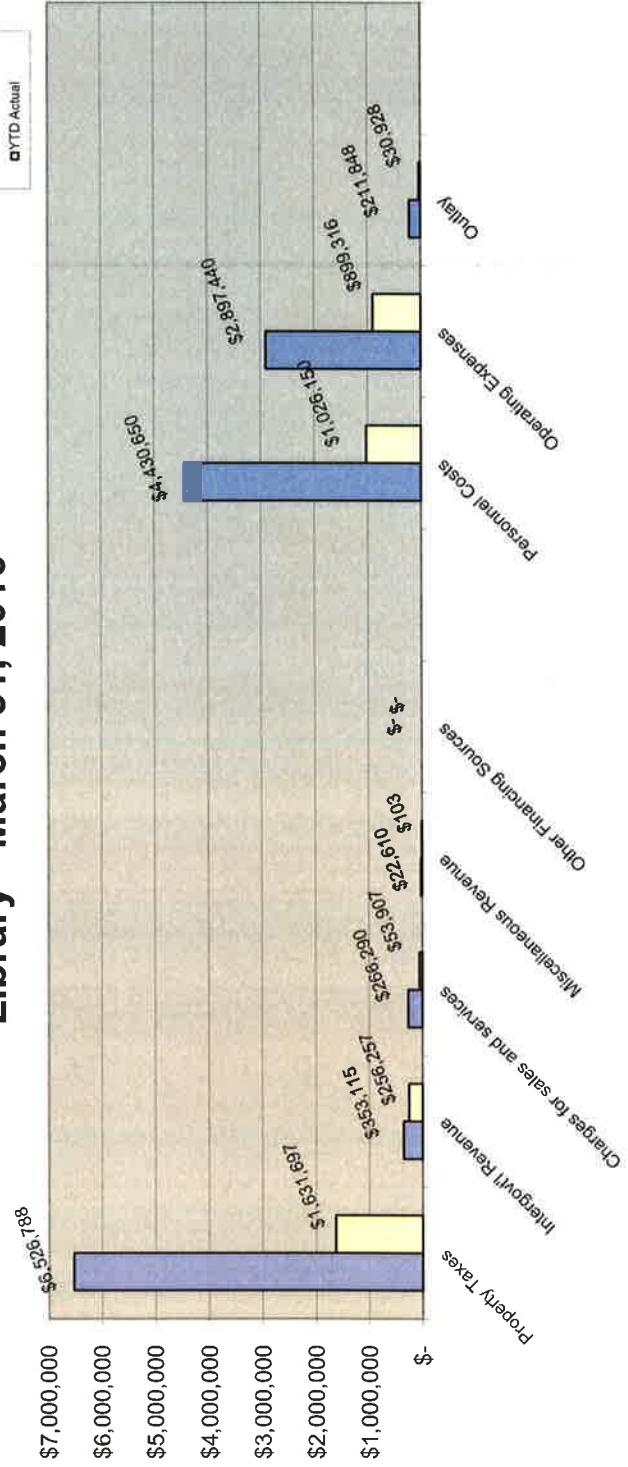
	Annual Budget	YTD Actual
Property Taxes	\$ 6,526,788	\$ 1,631,697
Intergovtl Revenue	\$ 353,115	\$ 256,257
Charges for sales and services	\$ 266,290	\$ 53,907
Miscellaneous Revenue	\$ 22,610	\$ 103
Other Financing Sources	\$ -	\$ -
Personnel Costs	\$ 4,430,650	\$ 1,026,150
Operating Expenses	\$ 2,897,440	\$ 899,316
Outlay	\$ 211,848	\$ 30,928

HIGHLIGHTS:

Revenues: Fines and fees revenue is under budget. Payment has not been received from one county for their residents' use of Brown County libraries.

Expenses: A transfer in was completed at 2015 year-end for furniture replacement in the amount of \$300,983. The furniture replacement will be completed this year.

Library - March 31, 2016





Brown County Library Report March, 2016

Strategic Priorities

Library Mission: <i>Brown County Library provides trusted information and resources to connect people, ideas, and community.</i>					Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
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County-Wide Successes



Communications and Program Manager and Reference/Research Coordinator staff facilitated an informational booth at the Green Bay Neighborhood Leadership Council's Non-Profit Expo held at the Riverside Ballroom.

All Brown County Libraries were collection sites for the annual "Help for the Homeless," community drive.

Administrative and Library Supervisors and staff from Central, Ashwaubenon and Weyers-Hilliard, attended a graphic design and marketing workshop at the Ripon Public Library.



Voter registration is offered at all libraries, during open hours, on the third Tuesday of every month. Registration services are provided by Independent Special Registration Deputies of Brown County (ISRD).

A staff ambassador program was launched. The Ambassador program is intended to help staff become more comfortable with all of our branches, network with other staff, and share ideas between the various branches. It is also a great opportunity for staff to step into additional leadership roles as they work with visiting staff members.

Central Library Successes

The Genealogy 101 Series, taught the library's Local History and Genealogy librarian, wrapped up. 975 people attend the nine-week course that taught how to research, record and preserve family histories.

Children's staff participated in the Children's Museum of Green Bay's E.A.T. event - a quarterly event the museum offers with free admission for low-income families who are invited through service agencies.

New Chromebooks were purchased that can be used with Arduino and other technology programming. These have been a fantastic help in terms of helping the events run more smoothly. Additionally, these Chromebooks will make it much easier to take the Arduino programs to branch locations. Staff also taught an "Arduino for Homeschooling Parents" class.

Nancy Loehlein from the East Branch (now retired) helped host another successful International Film Festival. Five foreign language films were screened on Tuesdays in March and 70 people attended this series held in the auditorium.

									X
									X
									X
									X
									X
							X	X	
	X								
	X						X		
							X	X	

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Brown County Library Report March, 2016

Library Mission:

Brown County Library provides trusted information and resources to connect people, ideas, and community.

Strategic Priorities



	Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
Staff partnered with the ADRC to teach the iPads I and II classes. These classes were successful with 50 attendees between the two sessions.		X	X		
Staff taught a Learning in Retirement class: Social Media 101. The class was entirely full with 40 attendees.		X	X		
Francis has been making progress in helping us get some of our technology problems fixed. He is currently testing new wireless adapters on 20 of the public desktop computers and results have been promising in terms of increased browsing speeds.	X	X	X		
Another successful VITA tax preparation season wrapped up. This service is offered in partnership with the UWGB student.		X			
Ashwaubenon Branch Successes					
A donation for \$300 was received from the Lioness Club to purchase large print books.					
The Ashwaubenon Cooperative Nursery School brought 30 kids and parents for a storytime, tour and checkout session.	X				
A new Healthy Well-Being series was offered three programs on living well.		X	X		
Denmark Branch Successes					
A new Library Service Assistant was hired and has been working with staff to plan Summer programming for teens, adults, and children.					
The Denmark Lions Club made a donation to support children's programming at the branch this Summer. There was also an article and photo in the Denmark News that mentioned the Summer Reading Adventure and the children's performer scheduled to kick off summer reading.	X				X
Class visits for the Denmark Elementary School (grades 1-5) have been scheduled. Applications and letters will be sent home in early April.	X				
East Branch Successes					
Independent Special Registration Deputies who speak Spanish have been an asset to the Hispanic community that use the branch.			X	X	
The Preschool Play Date introduced pre-school literacy kits for the first time.					
Branch Supervisor talked briefly about resources for business at the Management Women meeting this month. Lynda.com and other resources were highlighted and brochures were distributed.	X				
		X			

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Brown County Library Report March, 2016

Strategic Priorities

Library Mission: <i>Brown County Library provides trusted information and resources to connect people, ideas, and community.</i>		Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
Staff has been giving customers in-depth tech assistance including helping a lady, who is had a dispute with her landlord, transfer a text-message conversation from her phone to her e-mail and then print the conversation; helping another lady transfer files from her SD card to a flash drive and print images from videos on that SD card; helping another patron transfer pictures that someone at Central helped her scan to a flash drive and then upload the photos to a site for an online memorial.				X		
 Story times continue to be well attended. One of the story time regulars, who planted zinnia seeds at the March 16 "Planting o' the Green" story time, brought her seedling to the March 30 story time to show how it had grown.		X				
Kress Family Branch Successes Early literacy materials were distributed at a 4K informational morning at Westwood Elementary.		X				
All of the first graders from Westwood Elementary visited the library for a storytime, tour and book check-out.		X				
De Pere High School students finished their weekly tech tutoring sessions.		X				
 Intervals Weekly music series returned with new performers including western music of the '40s, folk, and gypsy jazz.				X		
Branch Supervisor attended Servant Leadership 101 at NWTC.						
The meeting rooms were reserved by Muslim Youth Organization to host an informational session about their culture.					X	
Pulaski Branch Successes With the input from book group members, the name of the group was changed to, "Read it or not, here we come."						
Southwest Branch Successes The first of 3 Quiet Book workshops took place. The stories we heard from grandparents about how they're grandkids are using their quiet books was well worth the effort.						
Peace Nursery Center came for a class visit, tour, and checkout. It was great to show the staff and kids this library as their "home" library is the East Branch.				X		
		X				



Brown County Library Report March, 2016

Library Mission:
Brown County Library provides trusted information and resources to connect people, ideas, and community.

Strategic Priorities

Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
X				
X		X		
X		X		
		X		
X	X	X		
				X
X				
X				
		X		
X				
X		X		

Children's librarian did two outreach programs at Beaumont Elementary on March 17th. Her St. Patrick's Day/Green theme went over well and the kids had fun matching the rhyming rainbows.

Weyers-Hilliard Branch Successes

The Easter egg hunt had 215 participants.



The Giant Early Learning Playdate was successful with 330 attendees. A book throne for 1000 books participants to acknowledge the great progress they are making was a popular feature. This event was planned by Central Children's and branch staff. The adult craft corner focusing on cake decorating was successful with 14 in attendance.

In collaboration with the Brown County Homebuilders Association will present a fall series of homebuilding and buying classes. This series will be promoted in the fall Showcase of Homes magazine. It will also be part of the GoodCents financial series.

Wrightstown Branch Successes

The "Evening in Tuscany" fundraiser – a wine and beer tasting, silent auction event, coordinated by the Wrightstown Area Library Committee and branch staff, raised over \$9,700 to support the Wrightstown Branch.



Curious George visited the library and we had 41 people in attendance.

A Spring Family fun night with activities for families was held with 45 people in attendance.

The movie, Home, shown on the Monday after Easter when there was no school had 37 people in attendance.

A program on Snap Circuits, led by a high school volunteer, engaged 14 kids.

Staff visited Wrightstown Middle School and talked with the 5th grade classes about the Summer Reading Program and Battle of the Books.

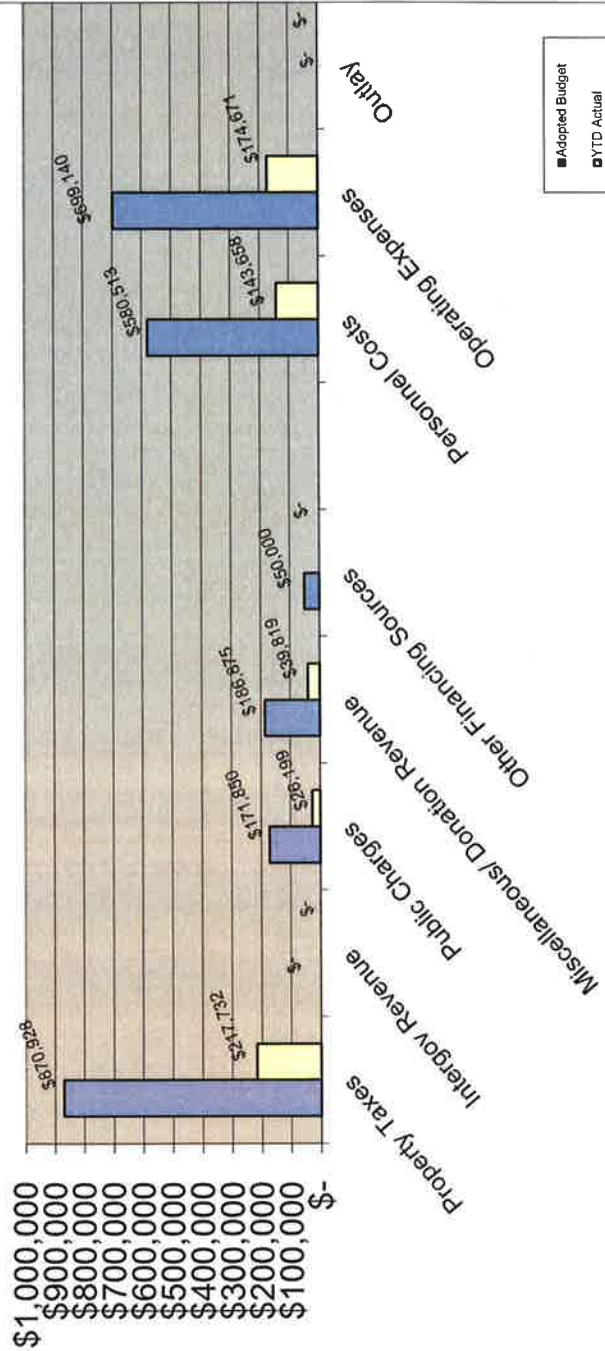
Museum
Budget Status Report (Unaudited)
5-5-2016 Ed & Rec

	Adopted Budget	YTD Actual	YTD Percentage	Comments:
Property Taxes	\$ 870,928	\$ 217,732	25.0%	
Intergov Revenue	\$ -	\$ -	#DIV/0!	
Public Charges	\$ 171,850	\$ 26,199	15.2%	
Miscellaneous/ Donation Revenue	\$ 186,875	\$ 39,819	21.3%	
Other Financing Sources	\$ 50,000	\$ -	0.0%	
Personnel Costs	\$ 580,513	\$ 143,658	24.7%	
Operating Expenses	\$ 699,140	\$ 174,671	25.0%	
Outlay	\$ -	\$ -	#DIV/0!	

Comments:

Public Charges: include gate, photo sales, vending and room rental.
Other Financing: intrafund transfer for Master Planning, \$50,000 carry over to FY16
Miscellaneous Revenue: includes NPMF funds for exhibits and programs.
NPMF uses intra-county expense Copy Center
charge back amounts are deposited in Miscellaneous Revenue line
Intergov Revenue:
Operating Expenses has a YTD encumbrance amount of \$77680.87

Museum - March 31, 2016



NEVILLE PUBLIC MUSEUM

OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

Neville Public Museum Director's Report Education & Recreation Committee Brown County Board of Supervisors Thursday, May 5, 2016

Operations:

Since our last meeting we debuted the third Hard Core History program, facilitated the fourth Exhibit Exposed program, hosted the fourth Explorer Saturday of the year, said good bye to *Feline Fine*, and celebrated two exhibit openings *Life and Death At Fort Howard* and *An Artistic Discovery*.

An Artistic Discovery will be on display at the Neville Public Museum through May 22, 2016. This exhibition features 56 works of art from 16 schools produced by high school students in Wisconsin's 8th Congressional District, currently represented by Congressman Reid Ribble.

Representative High Schools include: Appleton North High School, Appleton West High School, Bay Port High School, De Pere High School, Gibraltar High School, Kaukauna High School, Kimberly High School, Luxemburg-Casco High School, New Holstein High School, N.E.W. Lutheran High School, Notre Dame Academy, Oconto High School, Pulaski High School, Renaissance School for the Arts, Wausaukee High School, and Xavier Catholic High School.

This year's winners include:

First Place: *Endlessly* by Pamela Yang, Appleton West High School

Second Place: *Memory Lane* by Charlie Biolo, Kimberly High School

Third Place: *Swimmers* by Sophia Hansen, De Pere High School

Congratulations to all of the teachers and student artist participants!

Life and Death at Fort Howard exhibit reception





Life and Death at Fort Howard exhibit reception

Life and Death at Fort Howard Related Programming

May 7:	10am-noon	Explorer Saturday: Fort Howard (\$ Museum Admission Rates Apply)
May 10:	6-7pm	Hardcore History: Interpreting Artifacts from Fort Howard
May 19:	5-8pm	History Treasure Tour: <i>Life and Death at Fort Howard</i>
May 20:	3-6pm	Public Archaeology: GPR Survey at Fort Howard
May 21:	10am – 4pm	Public Archaeology GPR Survey at Fort Howard
June 24:	10am – 4pm	Mayor's Kids Day: Ft. Howard related activities throughout museum (Free youth admission with paid adult admission)
June 28, 29, 30:	12-4pm	Uncovering Archaeology Camp (\$)
July 16:	7pm	Let Me Be Frank Production on the Life of Ebenezer Childs (\$)
July 17:	2pm	Let Me Be Frank Production on the Life of Ebenezer Childs (\$)
Aug. 5	12-8pm	Baylake Bank Tall Ship Festival®: Education booth at Leicht Park (\$ Admission to Tall Ships)
Aug. 6	9-4pm	Baylake Bank Tall Ship Festival®: Education booth at Leicht Park (\$ Admission to Tall Ships)
Aug. 7	9-5pm	Baylake Bank Tall Ship Festival®: Education booth at Leicht Park (\$ Admission to Tall Ships)
Aug. 17:	6 – 7pm	Exhibits Exposed - Whisky, Romance and Murder (\$ Museum Admission Rates Apply)
Nov. 1:	6 - 7pm	Hardcore History: The Stories Behind Rare Fort Howard Artifacts

Summer outreach:

The Neville will be present at:

The June 8th, July 13th, August 24th and September 14th at the On Broadway Farmers Market

The Downtown Green Bay Farmers Market on Saturday, July 16th and Saturday, September 3rd

Downtown Green Bay Summer in the Park on Thursday, July 14th

Monday, August 1, 2016 will be the Neville's Community Connection Night at the Green Bay Bullfrogs and August 5-7, 2016 we will have staff representation at the Tall Ships Festival.

The Neville Public Museum Governing Board met on Monday, April 11, 2016. Museum Director Lemke was happy to report that the review panel had a consensus decision on the vendor for **Visitor Experience and Architectural Exhibition Master Plan**. At the time of the meeting the fully executed contract did not have all of the signatures necessary to make the vendor public. Museum Director Lemke assured the board that she would share once the contract was fully approved. Work will commence at the beginning of May and a final report will be in hand by October 31, 2016. This exhibition master plan will support the Museum's Strategic Purpose of Bridging Communities and Connecting Generations.

Museum Director Lemke also informed the board that the survey they were going to participate in allowed for the continuation to gather stakeholder data for the vendor. The board then commenced in *The Edge of the Inland Sea* Visitor Experience Survey. Sheets were collected by Museum Director Lemke and data will be analyzed once the Neville Public Museum Foundation Board, Neville Public Museum staff and volunteers complete the survey.

Additionally, Museum Director Lemke mentioned May 5th as an important date to consider attending: Thursday, 5/5/16 Press Conference for the new Mammoth Sculpture on the grounds – 11:00a.m.

Museum Strategic Planning

The Leadership Team continues work on the following opportunities as part of the Neville's Strategic Planning

- Advocate for the Neville based on the strategic purpose. Seize every chance to amplify on the core message of "Bridging Communities. Connecting Generations."
- Re-orient marketing and promotions efforts around the strategic purpose of "Bridging Communities. Connecting Generations."
- Work alongside Brown County Purchasing in requesting services from a team of consultants to conduct a Visitor Experience and Architectural Exhibition Master Plan for the Neville Public Museum.
 - This scope of services will be used to determine future exhibit design, fundraising opportunities and an overall exhibition development plan.

The Neville Public Museum Foundation Board met on Monday, April 18, 2016. Foundation Director Huntowski gave an update on March financials, membership numbers, and A Night at the Museum 2016. Museum Director Lemke gave an update on the status of the Visitor Experience and Architectural Exhibition Master Plan RFP, marketing and attendance. Foundation Board Members took part in the Visitor Experience Survey of the Edge of the Inland Sea at the end of the meeting.

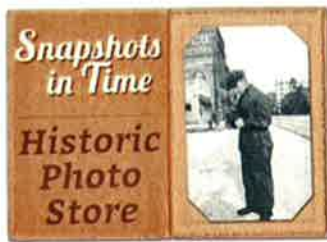
Social Media Advertising Performance Summary

The *Cats of the Neville Instagram Contest* as a social media digital campaign reached nearly 10,000 which resulted in a dozen shares our status and over two hundred clicks to the museum's website. Due to the success of *Cats of the Neville* the Neville Public Museum will run a mammoth-naming contest through August 7, 2016.

To suggest a name for the sculpture, visitors can take a selfie with the mammoth and post it on Instagram using the hashtag #NevilleMammoth and include their name suggestion in the caption or email art@nevillepublicmuseum.org with a name suggestion.

Finalists will be chosen by a panel of judges and will be up for a final public vote in person at the museum or via email survey from August 9, 2016-August 28, 2016.

The mammoth sculpture coincides with the May arrival of Ice Age Imperials, a traveling exhibit with two full-scale dioramas, a series of interactive displays and educational components and includes real fossils from ancient animals like the sabretooth cat, woolly mammoth, giant sloth, dire wolf, giant beaver, and Ice Age bear.



Neville Public Museum Online Photo Sales <http://photos.nevillepublicmuseum.org/>

June '15	Visits 1,025	Page Views 16,353
July '15	Visits 1,742	Page Views 19,379
August '15	Visits 1,229	Page Views 20,796
September '15	Visits 653	Page Views 14,291
October '15	Visits 691	Page Views 13,147
November '15	Visits 959	Page Views 11,791
December '15	Visits 2139	Page Views 36,668
January '16	Visits 1073	Page Views 21,095
February '16	Visits 874	Page Views 18,429
March '16	Visits 1,751	Page Views 22,492

Neville Public Museum Website 2016

January: Visits 14,939 Page Views 26,493
 February: Visits 15,778 Page Views 27,922
 March: Visits 18,316 Page Views 32,255

2015 total visits = 204,431 (*36% increase over 2014)
 2014 total visits = 131,438 (*62% increase over 2013)



Neville Public Museum Facebook

FY 2016 *social media boost funding is being utilized and decided upon in house vs. by a firm
 January reach 54,103 people engaged 2,658
 February reach 29,698 people engaged 1,693
 March reach 36,750 people engaged 2,255

FY 2015

Total Page Likes 177,414
 People Engaged 36,981 *33% increase in engaged audience over FY 14
 Total reach 833,877

FY 2014

Total Page Likes 73,553
 People Engaged 24,712
 Total reach 1,127,429 *Per the JEM grant social media funding was \$10,000 in FY 14 with spend emphasis on the Temporary Green Bay Packers Hall of Fame exhibit.

Current Temporary Exhibits



Life and Death at Fort Howard

America's victory during the War of 1812 ushered in a new era of defense, democracy and development in the Upper Great Lakes. In recognition of the 200th anniversary of the founding of Fort Howard in 1816, this exhibit focuses on the personal stories of life and death at this Fort in Green Bay. Through the display of authentic artifacts, rare maps and hands-on interactives, visitors to the exhibit will be given an inside look at the personalities of those who helped lay the foundations modern Green Bay. (April 16, 2016 – April 9, 2017)

An Artistic Discovery

An Artistic Discovery is an annual exhibition of high school art sponsored by the United States Congress in each congressional district in the nation. Featured at the Neville are artworks from students in Wisconsin's Eighth Congressional District. This is a juried exhibition of artworks based on guidelines developed by the US Congress. The first-prize winning artist has his or her artwork displayed in the US Capitol for one year alongside winners from around the country. (April 23, 2016 — May 22, 2016)

Upcoming Exhibits



71st Art Annual

Art exhibits have always been a significant part of the Neville Public Museum's history going back our founding in 1915. However, it was in 1942 that the museum's director, Earl Wright, initiated a juried art competition. Since that time, the *Art Annual* has become an important bridge between the artistic communities of Northeastern Wisconsin and the Upper Peninsula of Michigan. There are literally generations of artists that apply each year and it is the *Art Annual* that connects these generations through art here at the Neville Public Museum. (May 14, 2016 — July 2, 2016)



Ice Age Imperials

Ice Age Imperials is a traveling museum exhibit that makes the drama of the majestic animals that dominated the age accessible to all. Using two full-scale dioramas, a series of interactive displays and wall-mounted educational components, *Ice Age Imperials* prompt visitors to wonder: When and where was it? What was life like here during the Ice Age? How do today's animals compare to their extinct Ice Age relatives? *Ice Age Imperials* provides a rare opportunity for visitors to 'Touch the Ice Age'. Interacting with real fossils from ancient animals like the sabretooth cat, woolly mammoth, giant sloth, dire wolf, giant beaver, and teeth from a huge Ice Age bear will make the Ice Age come alive to visitors like never before. (May 27, 2016 — October 30, 2016)



Eyes On The Sky

Discover how humans in Northeastern Wisconsin have observed, explored, and understood our Solar System and its place in the Milky Way Galaxy. See large historic telescopes, captivating astro-photography, ancient meteorites, hands-on exploration, and much more. This exhibit was developed in collaboration with the Neville Public Museum Astronomical Society. (July 16 – November 6, 2016)

Upcoming Events

May 2016

Wednesday 5/4/16 Neville Public Museum Astronomical Society - meeting and program Bob Kerr 6:30 - 8:30 p.m.

Wednesday, 5/4/16 International Film Series - 7:00 – 9:00 p.m.

Thursday, 5/5/16 Press Conference for “unveiling” of new Mammoth Sculpture – 11:00 a.m.

Saturday, 5/7/16 Explorer Saturday- Fort Howard 10:00 a.m. – 1:00 p.m.

Tuesday 5/10/16 Hardcore History – Interpreting Artifacts from Fort Howard 6:00 – 7:00 p.m.

Friday, 5/13/16 School Day Off – Engineering is Elementary 9:00 a.m. - Noon

Sunday, 5/15/16 Membership Swap Day Noon – 5:00 p.m.

Wednesday, 5/18/16 Exhibits Exposed - Meet Your Local Artists 6:00 - 7:00 p.m.

Wednesday, 5/18/16 Neville Public Museum Geology Club meeting and program 6:30 - 8:30 p.m.

Wednesday, 5/18//16 International Film Series - 7:00 – 9:00 p.m.

Thursday, 5/19/16 Dinner Program – Wood Restoration 5:00 – 7:00 p.m

Thursday, 5/19/16 History Treasure Tour

Wednesday, 5/18//16 International Film Series - 7:00 – 9:00 p.m.

Sunday, 5/22/16 Exhibit Reception – *An Artistic Discovery* 1:00 - 2:30 p.m.

Thursday, 5/26/16 Exhibit Reception – *Ice Age Imperials* 6:00 – 8:00 p.m.

June 2016

Wednesday 6/1//16 Neville Public Museum Astronomical Society - meeting and program Analemma 6:30 - 8:30 p.m.

Saturday, 6/4/16 Explorer Saturday – Ice Age Animals 10:00 a.m. – 1:00 p.m.

Wednesday, 6/15/16 Exhibits Exposed – The Original Frozen Tundra 6:00 - 7:00 p.m.

Wednesday, 6/15/16 Neville Public Museum Geology Club meeting and program 6:30 - 8:30 p.m.

Saturday, 6/18/16 Soda Series – Door County Cherry Cola 1:00 – 2:00 p.m.

Tuesday, 6/28/16 Summer Camp – Uncovering Archaeology Camp (6/28 - 6/30) Noon - 4:00 p.m.

July 2016

Saturday, 7/2/16 Explorer Saturday – Independence Day 10:00 a.m. – 1:00 p.m.

Wednesday 7/6/16 Neville Public Museum Astronomical Society - meeting and program The Milky Way 6:30 - 8:30 p.m.

Thursday, 7/14/16 Donor Wall Dedication & Exhibit Reception – *Eyes on the Sky* 6:00 – 8:00 p.m.

Wednesday, 7/20/16 Exhibits Exposed - Interstellar Overdrive: Astronomy 6:00 - 7:00 p.m.

Wednesday, 7/20/16 Neville Public Museum Geology Club meeting and program 6:30 - 8:30 p.m.

Wednesday, 7/20/16 Star Party 7:00 - 9:00 p.m.

Saturday, 7/23/16 Soda Series – Heritage Root Beer 1:00 – 2:00 p.m.

Neville Public Museum Attendance and Revenue Comparison

	2014		2015		2016		Atten
	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	
January	1,825	\$4,601.00	3,847	\$ 8,068.50	2,358	\$ 6,866.50	
February	2,545	\$4,401.00	4,597	\$ 8,394.00	2,642	\$ 6,138.00	
March	3,280	\$7,959.50	3,375	\$ 6,749.00	3,828	\$ 9,645.50	
April	3,705	\$6,518.00	2,981	\$ 4,080.00			
May	3,517	\$6,212.00	3,275	\$ 4,777.50			
June	3,358	\$7,890.50	3,212	\$ 6,432.75			
July	3,623	\$11,645.50	2,913	\$ 6,682.00			
August	4,222	\$11,946.00	3,388	\$ 8,064.00			
September	2,881	\$6,359.50	2,251	\$ 3,778.00			
October	4,059	\$9,668.50	3,668	\$ 5,426.00			
November	5,576	\$14,606.00	4,031	\$ 7,390.00			
December	7,864	\$22,542.50	4,980	\$ 9,126.50			
TOTALS	46,455	\$114,350.00	42,518	\$78,968	8,828	\$22,650	

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Neville Public Museum Attendance and Revenue March 2016

Date	Day	Admission	Guided Tours	Self-Guided Tours	Facility Rental/Meeting Attendees	Event/Program Attendance	Total Attendance	Total Admission Revenue (Net)	Total Facility Rental Revenue
1	Tuesday	14			21		35	\$55.00	\$45.00
2	Wednesday	79	16		110	81	286	\$190.00	\$82.50
3	Thursday	23	117				140	\$459.00	
4	Friday	21			50		71	\$92.50	\$318.87
5	Saturday	171					171	\$864.00	
6	Sunday	97					97	\$474.00	
7	Monday						0		
8	Tuesday	17	25			123	165	\$80.00	
9	Wednesday	13			9		22	\$52.00	
10	Thursday	44	50			100	194	\$377.00	
11	Friday	85	15				100	\$432.00	
12	Saturday	196					196	\$531.00	
13	Sunday	113			70		183	\$506.00	\$110.00
14	Monday						0		
15	Tuesday	47			128		175	\$203.00	\$82.50
16	Wednesday	51			20	120	191	\$232.00	
17	Thursday	26					26	\$141.00	
18	Friday	28					28	\$134.56	
19	Saturday	172					172	\$825.00	
20	Sunday	150					150	\$690.50	
21	Monday				98		98		\$82.50
22	Tuesday	97			17		114	\$387.00	
23	Wednesday	100			41	28	169	\$358.00	
24	Thursday	20					20	\$95.50	
25	Friday	108			117		225	\$522.00	\$82.50
26	Saturday	116					116	\$541.00	
27	Sunday						0		
28	Monday				91		91		\$82.50
29	Tuesday	68			25		93	\$340.00	
30	Wednesday	97			43		140	\$442.00	\$82.50
31	Thursday	133			77	150	360	\$621.50	
TOTAL		2,086	223	0	917	602	3,828	\$9,645.56	\$968.87

February Total Attendance	2,642
February Outreach	530
February Grand Total Served	3,172

Total Attendance	3,828
Outreach	400
Grand Total Served	4,228

Museum closed to public